

M.F.M. 11A

200M-5-40 (5185)
(H.Q. 1772-39-1658)

SECRET

ORIGINAL
~~DUPLICATE~~
~~TRIPPLICATE~~

(Strike out where not applicable)

WAR DIARY

OF

11 CANADIAN INFANTRY BRIGADE SUPPORTG GROUP (P L FUS)

FROM

1 Nov 43
Records C.M.H.Q.
Received
3 - JAN 1944
WAR DIARIES.

TO

30 Nov 43

VOLUME.....

APPENDICES

1 ^{and} TO 3

Nie

*Recd 2nd Echelon
5 Dec 43
FPO*

355 NOV 43 ORIG

WAR DIARIES, C.A.S.F.

Instructions for Compilation and Despatch

1. A War Diary is **SECRET**.

2. The War Diary takes the place of the Historical Record when on active service. (K.R. Can. Para. 1530). Its objects are: to supply authentic material for the history of the unit, and of the force; to furnish a historical record of operations; and to provide data upon which to base improvements in training, equipment, organization and administration.

3. Unless otherwise ordered, the original and duplicate copies are sent on the first day of the succeeding month, through the usual channels, to the A.G., 2nd Echelon, wherever that office may be. The triplicate copy may be held by the unit for three months and then forwarded, also through the usual channels, to A.G., 2nd Echelon.

4. Post-war disposal will be as under:

Original—retained at Ottawa for historical purposes.

Duplicate—to British Record Office for historical purposes.

Triplicate—to unit for custody with unit records.

5. The War Diary will be entered up daily on M.F.M. 11 and rendered monthly in triplicate (Mobn. Instr. for C.M. 1937. App. "C"). Each entry will be initialled by the officer detailed to keep the War Diary, which will be signed at the end of each month by the commander. (F.S.R. Vol. II, Sec. 35, para. 3 iii).

6. The following should be recorded daily as events occur:

(i) Important orders, instructions, reports, messages or despatches received and issued, and decisions taken. *Original documents* should be attached as appendices to the Original copy of the War Diary.

(ii) Daily map location, employment, movements and dispositions of unit headquarters and of batteries, companies, etc. March tables should be attached as appendices.

(iii) Important movements of officers and matters relating to the duties of each branch of the staff. A complete set of the *routine orders and instructions, Part I Orders*, issued by the unit during the month should be attached as an appendix to the original copy.

(iv) Detailed account of operations—to include:— Exact hour, location and circumstances of important occurrences. Movements and names of neighbouring units. Commanders of batteries, companies, etc., names of Officers and number of O.R. (i) engaged and (ii) battle casualties. Dispositions, activities and identity of enemy forces. Prisoners and trophies captured. Ammunition expended. Factors affecting operations, topographical and climatic. *Maps and sketches* showing dispositions of batteries, companies etc., at important phases. The record of *communications, both written and verbal*, received or despatched during active operations as an appendix. A complete set of the *operation orders and instructions* issued during the month. Notes on conferences and *reports* rendered to higher formations, or received from lower formations, as appendices to the original copy.

(v) Nature and description of trenches, field works or accommodation occupied or constructed. Meteorological notes.

(vi) Changes in establishment or strength. Names and ranks of officers and number of O.R. Attachment of units and individuals. Reinforcements. *Copy of Part II Orders and Weekly Field Returns of Officers and O.R.* should be attached as appendices to the original copy. Changes in organization, stores, transport, etc.

7. It is essential that all copies of both text and appendices are legible. Appendices will be numbered and referenced to the text in the last column of the form. Current issues of any regimental publication should be attached.

8. It will be found convenient at the end of each month, when the War Diary is being completed and the correspondence in unit files for the month is being reviewed and distributed (F.S.R. Vol. I, sec. 171, para. 3) if the material considered to be of historical value in the light of the above is attached as appendices to the original copy of the War Diary.

9. A good war diary makes possible the accurate and detailed reconstruction of circumstances, conditions and action.

NOTE: If monthly diary is more than one inch thick, use a second folder. If appendices are bulky, tie folder up with tape or string to make a firm package.

PRESERVE IMPORTANT ORIGINAL DOCUMENTS FOR POSTERITY: INSERT THEM AS APPENDICES IN ORIGINAL COPY OF WAR DIARY

THE EXTRACTION AND RETENTION OF APPENDICES, MAPS, ETC., FROM A WAR DIARY IS AN OFFENCE UNDER THE OFFICIAL SECRETS ACT

UNIT OFFICE FILING SYSTEM AND RECORDS

"Every office will arrange for the filing and custody of its own correspondence." (F.S.R. Vol. I. Sec. 171.3.)

1. *Titles and Numbering of Files.*

A simple filing system adaptable for use in any military office at home or in the field is illustrated by the "List of File Titles" overleaf.

All documents handled by a unit fall into one or other of the nine categories enumerated, 1 to 9. The titles of the nine main divisions are based on British army operations, organization, administration and the regulations governing. Each title may be broken down into ten component parts or sub-titles, by adding a dash and subsidiary numbers 0 to 9. In turn each of these may be further broken down by adding a second dash and a third digit, and if necessary a third dash and a fourth digit. Thus 4-7-3 might be "Cooking Course at Kingston." According to circumstances, a fighting unit would expand the 1-3 prefix to accommodate all arms and services with which it may be concerned

2. *Date reference.*

In giving communications a reference number, it is convenient to use the date system of four figures indicating day and month, e.g. 0102 for 1st February; 3010 for 30th October.

3. *Combined Numeration.*

If the systems outlined in paras 1 and 2 are combined, by placing the four date figures under the subject file numbers, a simple and informative method of reference results, thus

$$\begin{array}{r} 2-6-1 \\ 0804 \end{array}$$

might be immediately identified as a communication dealing with replacement of gas masks, dated 8th April.

NOTE.—This method is not applicable to signal messages, A.F.C. 2128, which bear serial numbers 1 to 9999. The use of dashes eliminates confusion between serial numbers and file numbers.

4. *Documents for Preservation.*

The monthly review of correspondence (F.S.R. Vol. I, sec. 171.3) is facilitated and future confusion avoided by jacketing the material in "Category ii" (i.e., "no longer required", etc.) to conform with the system.

5. *Correspondence in the Field.*

The functioning of the office of a formation or unit during active operations may be simplified by keeping a log or register of all orders and messages, written or verbal, received or sent during the action. This may conveniently be done by extending the use of the "Field Register of Communications Received or Despatched", (Army Form 2040, F.S.R. Vol. I, sec. 171) to include verbal as well as written orders and messages in chronological order as received or sent.

Time of sending and of receipt are of importance second only to time of event, and should be entered both on the office copy of every field message or other document, and in the log or register. A carbon copy for contemporary reference of the commander or others concerned is desirable.

A brief précis of written orders, reports and messages, with the sender's number, is sufficient, for they will be kept on file. But particular care is necessary in making entries of times of moves and of verbal orders, reports or conversations, by telephone or otherwise, which in the stress of action, may not otherwise be recorded on paper. In battle, operations messages dealt with by one officer may number over twenty-five per hour for several hours on end.

The record should be kept convenient to the telephone. Entries may be made by a clerk, or by the officer on duty at the telephone.

Such a record is invaluable to the commander in making appreciations of the situation during the action, and in compiling his report on the action afterwards. It is contemporary evidence of the highest quality, and therefore is of the highest historical value, and should be attached as an appendix to the original copy of the War Diary, together with the original documents sent and received.

(Appendix to Routine Order No. 147 C.A.S.F.
22 Nov. 39).

PRESERVE IMPORTANT ORIGINAL DOCUMENTS FOR POSTERITY

LIST OF FILE TITLES

1. *Operations (G.S.) (or Technical Functioning).*

- 1-0. General.
- 1-1. Orders.
- 1-2. Instructions.
- 1-3. Co-operation and Liaison.
- 1-4. Intercommunication, sigs, etc.
- 1-5. Working Parties.
- 1-6. Scheme of Work.
- 1-7. } Available for allotment.
- 1-8. }
- 1-9. }

2. *Protection. (G.S.)*

- 2-0. General.
- 2-1. Guards and Patrols.
- 2-2. Alarm Posts.
- 2-3. Field defences.
- 2-4. Against air attacks.
- 2-5. Against A.F.V.
- 2-6. Gas.
- 2-7. Defence Schemes.
- 2-8. } Available for allotment.
- 2-9. }

3. *Intelligence.*

- 3-0. General.
- 3-1. Secrecy. Codes.
- 3-2. Censorship.
- 3-3. Enemy forces, Prisoners of war.
- 3-4. Reports and sketches.
- 3-5. Maps.
- 3-6. War diary.
- 3-7. Weather.
- 3-8. } Available for allotment.
- 3-9. }

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4. *Training. (G.S.) (or Technical).*

- 4-0. General.
- 4-1. Drill.
- 4-2. P.T.
- 4-3. Technical: Musketry, Gun Drill, etc.
- 4-4. Route Marches.
- 4-5. Tactical Schemes.
- 4-6. Courses and Schools.
- 4-7. Lessons learned and Pamphlets.
- 4-8. } Available for allotment.
- 4-9. }

5. *Organization and Administration (A.G.).*

- 5-0. General.
- 5-1. Establishments.
- 5-2. Medical and Sanitation. Dental.
- 5-3. Inspections. Ceremonial. Visitors.
- 5-4. Discipline. Police.
- 5-5. Office.
- 5-6. Routine Orders.
- 5-7. } Available for allotment.
- 5-8. }
- 5-9. }

6. *Personnel (A.G.).*

- 6-0. General.
- 6-1. Officers.
- 6-2. Strengths, Casualties, Reinforcements.
- 6-3. Part II Orders.
- 6-4. Chaplains and Welfare.
- 6-5. Pay. Financial.
- 6-6. Burials. Effects.
- 6-7. Honours and Rewards.
- 6-8. Demobilization and discharge.
- 6-9. Available for allotment.

7. *Movements and Quarters. (Q.M.G.)*

- 7-0. General.
- 7-1. Moves by road, rail, water, air.
- 7-2. Employment of transport.
- 7-3. Reliefs.
- 7-4. Barracks, Billets, Camps.
- 7-5. Baths and Laundry.
- 7-6. Boundaries and areas.
- 7-7. Traffic.
- 7-8. } Available for allotment.
- 7-9. }

8. *Supplies and Maintenance. (Q.M.G.)*

- 8-0. General.
- 8-1. Rations, forage, water, disinfectants.
- 8-2. Petrol and lubricants.
- 8-3. Fuel and Light.
- 8-4. Engineer Stores.
- 8-5. Postal.
- 8-6. Remounts and Veterinary.
- 8-7. Canteens, Comforts, and small consignments.
- 8-8. Printing and Stationery.
- 8-9. Available for allotment.

9. *Stores. (M.G.O.)*

- 9-0. General.
- 9-1. Arms and armament.
- 9-2. Ammunition.
- 9-3. Clothing and Necessaries.
- 9-4. Personal Equipment.
- 9-5. Unit equipment.
- 9-6. Vehicles.
- 9-7. Salvage.
- 9-8. } Available for allotment.
- 9-9. }

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WAR DIARY JACKET

Instructions regarding preparation of War Diaries (which will be kept from first day of mobilization, creation or embodiment), are contained in F.S. Regs. Vol. 1.

WAR DIARY

M.F.M. 11
40/P & S/37 (9/42)

OR

~~INTELLIGENCE SUMMARY~~

Original, duplicate and triplicate to be forwarded to O. i/c 2nd Echelon for disposal.

Title pages will be prepared.

(Erase heading not required)

Place	Date	Hour	Summary of Events and Information	Remarks, references to Appendices and initials
On Board S.S. Monterey	1 Nov		Fair. Ordinary Routine. Mepacrine Tablets given to men on Mon, Tues., Thurs and Fridays.	J.E.D.
On Board S.S. Monterey	2 Nov		Bright and calm. Ordinary Routine. A.A. Coy assumed partial A.A. Duties.	J.E.D.
On Board S.S. Monterey	3 Nov	43	Bright and warm. Ordinary Routine.	J.E.D.
On Board S.S. Monterey	4 Nov		Fair and warm. 1245hrs sighted land(Spanish Morrocco). Ordinary Routine. 1800 hrs passed through the straits of Gibraltar.	J.E.D.
On Board S.S. Monterey	5 Nov		Fair and warm. Sailed along the Algerian Coast. Ordinary Routine.	J.E.D.
On Board S.S. Monterey	6 Nov		Fair with showers. Ordinary Routine. Attacked about 1810 hrs. Took on survivors of S.S. Santa Elena.	J.E.D.
On Board S.S. Monterey	7 Nov		Left scene of attack at 0200 hrs. Arrived in Phillipsville at 0500 hrs. S.S. Santa Elena towed in and sank after arriving(1800 hrs).	J.E.D.
On Board S.S. Monterey	8 Nov		Fair and warm. Still in Phillipsville. Officers issued with advance pay books.	J.E.D.
On Board S.S. Monterey	9 Nov		Clear and windy. Left Phillipsville at 0330 hrs.	J.E.D.
On Board S.S. Monterey	10 Nov		Arrived at Naples and docked at 0830 hrs. Cleaned ship and disembarked at 1500 hrs. Marched to Berks 3 Camp MR 249579, ITALY 1:50,000, Sheet 184 I, NAPOLI.	J.E.D.
Afragola	11 Nov		Clear and warm. Getting settled in camp. Visit by Brigadier G. KITCHING, D.S.O., Commanding 11 Cdn Inf Bde and Major Jotcham Brigade Major at 1030 hrs. 1430 hrs proceeded to camp of Irish Regt of Canada and addressed by Briagdier G. KITCHING, D.S.O.	J.E.D.
Afragola	12 Nov		Clear and warm. 1000 hrs, inspection and talk by Major-General C.G. Simonds, CBE, D.S.O., G.O.C. 5 Cdn Armd Div. Mortar Coy training guard for Afragola. Unit guard supplied by HQ GP. Capt. Tomes, Major N.H. Minshall and Lieut Horobin proceeded to Cheshire Regt at MONDRAGONNE to inspect some machine guns and vehicles.	J.E.D.

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Place	Date	Hour	Summary of Events and Information	Remarks, references to Appendices and initials
Afragola	13Nov		Clear and warm. Major W.W. Reid visited MONDRAGONNE with Lt-Col Rutherford of the Perth Regt. Lieut Moore and Platoon from Mortar Coy supplying guard for HQ 5 Cdn Armd Div.	J.E.D.
Afragola	14Nov	1000	Cloudy and cool. R.C. Church Parade. Party of 150Rs left for NAPLES to attend Remembrance Day Celebration.	
		1030	Protestant Church Parade.	
		1100	Lieut G.E. Dabrach attended Adjutants conference at H.Q. 11 Cdn Inf Bde. Major P.B. Kennedy, Capt D.G. Bauld, Lieut C.D. Nickerson and Capt R.S. Blair visited MONDRAGONNE.	
		2030	Major P.B. Kennedy attended conference at H.Q. 5 Cdn Armd Div.	J.E.D.
Afragola	15 Nov		Rain.	
		0800	Major W.W. Reid attended conference at H.Q. 11 Cdn Inf Bde.	
		0900	Pay Parade for Unit.	
		1400	Visit by Brigadier G. KITCHING, D.S.O.. Lieut Horobin and drivers proceed to MONDRAGONNE to pick up vehicles. Returned at 2000 hrs.	J.E.D.
Afragola	16Nov		Rain. Kit inspection by all Coys.	J.E.D.
Afragola	17Nov		Rain	
		0830	M.M.G Coy and part of H.Q. Gp visited Pompei.	
		1330	A.A. Coy and part of HQ GP visited Pompei.	
		1600	Guard for town of Afragola supplied by Mortar Coy under Lieut L.C.A. Moore.	J.E.D.
Afragola	18Nov		Poured Rain. Advance party in charge of Major Reid and consisting of Capt E. Tomes Capt A.J. Andrew and Capt K.M. Harrison and twenty-one other ranks. Preparations made to leave Berks 3 Camp.	J.E.D.
Afragola	19Nov		Rain in morning. Left Berks 3 camp at 0750 hrs. One half hour for dinner. Arrived Nivouac are MR 049109. Sheet 20, ITALY road map 1:200,000 at 1900 hrs.	J.E.D.

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Place	Date	Hour	Summary of Events and Information	Remarks, references to Appendices and initials
Bivouac Area	20Nov	0800	Left bivouac area at . Cloudy and dull. One half hour break for lunch. Arrived new quarters ALTAMURA, MR 1854, Sheet 20 ITALY Road Map 1:200,000.	J.F.D.
Altamura	21Nov	1030	Dull in morning, Poured rain at night with electrical storm. A.A. Cookhouse struck but no appreciable damage done. R.C. Church parade in the town of ALTAMURA. Some men had tents and equipment flooded. They moved into buildings for night. M.M.G. Coy supplied town guard in ALTAMURA.	J.F.D.
Altamura	22Nov		Dark and cloudy. Day spent in trying to get men's equipment dried. M.M.G Coy town guard relieved at 1600 hrs by guard from Perth Regt.	J.F.D.
Altamura	23Nov		Dull and cloudy. Training consisted of recap lectures on rifle Bren and TSMG preparatory to Ts.O.E.T. Major W.W. Reid and Major P.B. Kennedy attended TEWT for Commanding Officers and 2ics of 11 Cdn Inf Bde.	J.F.D.
Altamura	24Nov		Fairly clear. Training for TsO.E.T. continued. Four Officers from each Coy attended a TEWT under Major W.W. Reid and Major P.B. Kennedy.	J.F.D.
Altamura	25Nov		Fair and clear during day. Rain at night. Courts Martial of L/Cpl Hanson in morning and of Sgt Brown in afternoon. Brigadier G. KITCHING, D.S.O. visited Unit Headquarters in afternoon. Major W.W. Reid, Major P.B. Kennedy, Major N.H. Minshall, Capt. D.G. Bauld, Capt R.S. Blair and Lieut G.E. Darrach attended lecture at H.Q. 11 Cdn Inf Bde.	J.F.D.
Altamura	26Nov		Fair. Elementary training for TsO.E.T.	J.F.D.
Altamura	27Nov		Clear and bright in afternoon dark and dull in morning. Trg continued.	J.F.D.
Altamura	28Nov	1000 1030 1300	Clear and bright. R.C. Church Parade. Protestant Church Parade. 100 all ranks visited town of BART.	J.F.D.

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Place	Date	Hour	Summary of Events and Information	Remarks, references to Appendices and initials
Altamura	29Nov		Clear and bright. Mortar Coy on range. MMG Coy provided guard for town of Altamura. Guard inspected by Brigadier G. KITCHING, D.S.O. Major Reid lectured at NCOs school on role of Support group.	S.E.D.
Altamura	30Nov		Clear and bright. A.A. Coy on range (small arms) Personnel of unit paid. One platoon MMG Coy on town guard at Altamura. Elementary trg carried on .	S.E.D.

W.W. Reid
(W.W. Reid) Major
Comd.,
11 Cdn Inf Bde Sp Gp

FIELD RETURN OF OTHER RANKS.

Serial No. (Repeat at Part D)

11 C 1 B Sp 40 Unit.

For week ending 13 Nov 43

To be made up to mid-day on Saturday in each week by all units of Foot Guards, Infantry of the Line, Reconnaissance Corps, R.A.V.C., A.E.C., R.A.P.C., C.M.P., Pioneer Corps, Intelligence Corps, A.C.C. and Non-Combatant Corps, and 1 copy rendered to G.H.Q. 2nd Echelon, and 1 copy to Reinforcement Section, G.H.Q. 2nd Echelon (until instructed by G.H.Q. 2nd Echelon to discontinue rendering).

Part A. Strength, Surplus or Reinforcements required.

Table with 5 columns: Rank or Appointment, W.E. less 1st Rfts., Strength counting against W.E. less 1st Rfts., Surplus to W.E. less 1st Rfts., Reinforcements required (i.e., deficits on W.E., less 1st Rfts.). Rows include W.Os. Class I, W.Os. Class II, Company Quartermaster-Serjeants OR Colour-Serjeants, Staff Serjeants, Serjeants, Corporals, Privates, Guardsmen, Fusiliers, etc., Buglers, Trumpeters, etc., and a TOTALS row.

* These Totals should agree with the details shown in Part D on page 2.

Part B. Other ranks attached in excess of W.E. less 1st Rfts.

Table with 4 columns: Rank or Appointment, Unit and Corps to which they belong, Rank or Appointment, Unit and Corps to which they belong.

Unit Week ending 19 A.F.W.3009E. (Ft. Gds., Inf., etc.)

Part C. Description of other ranks whose return to the unit is particularly requested.

Table with 5 columns: Army No., Rank, Name and Initials, Regiment or Corps, Remarks, (e.g. present whereabouts if known).

11 C 1 B Sp 40 (PLF) Unit

For week ending 13 Nov 43

Serial No.

Part D. Detail of trades and duties of Surplus or Reinforcements required as shown in Part A.

Large table with columns for SURPLUS TO ESTABLISHMENT and REINFORCEMENTS REQUIRED, categorized by trade (e.g., Blacksmiths, Boot Repairers, Bricklayers, etc.). Includes a TOTALS row at the bottom.

Date of Despatch 12 Nov 43

Signature of Commander: G. E. Barrack DT, 5 Cdr and Dir, Bde., Divn., Area, etc., with which unit is serving.

FIELD RETURN OF OFFICERS.

11 CIB Sp 4p (P.F.) (Unit.) For Week Ending 13 Nov 43

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED

Ranks.	W.E. less 1st Rfts.	Strength counting against W.E. less 1st Rfts.	Reinforcements required (i.e., deficits on W.E. less 1st Rfts.)	
			No.	Any Specific Qualifications
Lieut.-Colonels ..				
Majors ..	3	3		
Captains ..	5	5		
Lieutenants ..	15	15		
2nd Lieutenants ..				
Quartermasters ..	1	1		
District Officers ..				
TOTALS ..	24	24		

*Insert details of higher ranks as necessary (e.g., Major-General, Brigadier, etc.).

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

(i) Officers JOINED during week.

Rank.	Name.	Regt. or Corps.	Date.	Unit from which joined.

(ii) Officers QUITTED during week.

Rank.	Name.	Regt. or Corps.	Date.	Cause or Unit to which proceeded.

(UNIT) week-ending A.F.W. 3008 (Revised)

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Regt. or Corps.	Remarks (e.g., present whereabouts, if known).

FIELD RETURN OF OFFICERS.

Unit 11 CIB Sp 4p (P.F.) For Week Ending 13 Nov 43

PART D.—NOMINAL ROLL OF OFFICERS.

(i) OFFICERS ON STRENGTH COUNTING AGAINST W.E. LESS 1st RFTS. (Total to agree with column 3 of Part A.)

1	2	3	4	5	6	7	8	9	10	11
Personal Number.	Substantive Rank.	Higher Acting or Temporary Rank if held	Name and Initials.	Parent Corps or Regiment.	Date taken on Strength.	Whether present with Unit.	Appointment held.	Date Assumed present Appointment	Remarks including how employed if absent from unit.	
1		Majr	W.W. Reid	P.F.	4 Oct 42	420	C.O.	29 Oct 43		
2		Capt	P.B. Kennedy	"	6 Oct 42	"	2 i/c	12 Aug 43		
3		"	N.H. Minshull	"	6 Nov 42	"	O.C. Coy	17 Nov 42		
4		Capt	H.J. Andrews	"	15 Sep 43	"	2 i/c Coy	13 Sep 43		
5		"	R.S. Blair	"	9 Sep 39	"	O.C. Coy	12 Aug 43		
6		"	E. James	"	6 Oct 40	"	O.C. Coy	12 Aug 42		
7		Lieut	Baill D.H.	"	15 Oct 39	"	O.C. Coy	12 Aug 43		
8		"	Harrison, K.M.	"	5 Aug 43	"	2 1/2 Coy	5 Aug 43		
9		"	MacDonald, A.J.	"	23 Oct 40	"	2 1/2 Coy	17 Aug 43		
10		"	Allen, T.A.	"	8 Oct 43	"	Pi.Cm	8 Oct 43		
11		"	Baill, J.B.	"	2 Nov 42	"	"	2 Nov 42		
12		"	Baill, C.B.	"	23 Oct 43	"	"	23 Oct 43		
13		"	Quigley, D.M.	"	7 Oct 43	"	"	7 Oct 43		
14		"	Darrach, H.E.	"	12 May 43	"	ADM.O	25 May 43		
15		"	Hallwell, P.H.	"	5 Sep 39	"	Pi.Cm	18 Mar 42		
16		"	Waggood, W.S.	"	18 Mar 42	"	"	18 Mar 42		
17		"	Harrison, C.H.	"	25 Oct 40	"	"	7 May 43		
18		"	Mason, L.C.A.	"	25 Oct 42	"	"	25 Oct 42		
19		"	Neal, F.A.	"	10 Sep 42	"	"	10 Sep 42		
20		"	Dickson, C.D.	"	1 Sep 42	"	"	1 Sep 42		
21		"	Pelster, J.H.	"	6 Sep 43	"	"	6 Sep 43		
22		"	Tutney, E.A.	"	10 Sep 42	"	"	10 Sep 42		
23		"	Shahill, C.M.	"	1 Sep 43	"	"	1 Sep 43		
24		"	Tracy, K.C.	"	2 Sep 39	"	"	2 Sep 39		

(ii) OFFICERS ATTACHED IN EXCESS OF W.E. LESS 1st RFTS.

Substantive Rank.	Higher Acting or Temporary Rank if held.	Name and Initials.	Regt. or Corps.	Date of attachment.	Nature of attachment.

12 Nov 43
 (Date of Despatch)

G.E. Darrach II
 (Signature of Commander.)
 11 CIB Sp 4p P.F.
 (Bde., Divn., Area, etc., with which Unit is serving.)

FIELD RETURN OF OFFICERS.

11 CIB Sp Sp (Unit.) For Week Ending 20 Nov 43

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED

1	2	3	4	5	
				No.	Any Specific Qualifications
Ranks	W.E. less 1st Rfts.	Strength counting against W.E. less 1st Rfts.	Surplus to W.E. less 1st Rfts.	Reinforcements required (i.e., deficits on W.E. less 1st Rfts.)	
Lieut.-Colonels ..					
Majors ..	3	3			
Captains ..	5	5			
Lieutenants ..	15	15			
2nd Lieutenants ..					
Quartermasters ..	1	1			
District Officers ..					
TOTALS ..	24	24			

*Insert details of higher ranks as necessary (e.g., Major-General, Brigadier, etc.).

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

(i) Officers JOINED during week.

Rank.	Name.	Regt. or Corps.	Date.	Unit from which joined.

(ii) Officers QUITTED during week.

Rank.	Name.	Regt. or Corps.	Date.	Cause or Unit to which proceeded.

(UNIT) week-ending A.F.W. 3008 (Revised)

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Regt. or Corps.	Remarks (e.g., present whereabouts, if known).

FIELD RETURN OF OFFICERS.

Unit 11 CIB Sp Sp For Week Ending 20 Nov 43

PART D.—NOMINAL ROLL OF OFFICERS.

(i) OFFICERS ON STRENGTH COUNTING AGAINST W.E. LESS 1st RFTS. (Total to agree with column 3 of Part A.)

1	2	3	4	5	6	7	8	9	10	11
Personal Number.	Substantive Rank.	Higher Acting or Temporary Rank if held	Name and Initials.	Parent Corps or Regiment.	Date taken on Strength.	Whether present with Unit.	Appointment held.	Date Assumed present Appointment	Remarks including how employed if absent from unit.	
1			Reid, W.W.		21 Aug 42		C.O.	29	11/43	
2			Kendall, P.B.		6 Oct 42			12	Aug 43	
3			Murphy, P.H.		6 Nov 42			17	Nov 42	
4			Andrews, A.J.		15 Sep 42			15	20/43	
5			Quaid, D.S.		12 Oct 39			12	Aug 43	
6			Blair, R.S.		9 Sep 40			17	Oct 43	
7			MacDonald, H.S.		2 Sep 40			17	Oct 43	
8			James, E.		6 Oct 40			17	Oct 43	
9			Allen, T.H.		5 Oct 43			5	Oct 43	
10			Allen, T.H.		8 Oct 43			5	Oct 43	
11			Quaid, A.S.		2 Mar 42			2	Mar 42	
12			Quaid, A.S.		2 Mar 42			2	Mar 42	
13			Quaid, A.S.		23 Aug 42			23	Aug 42	
14			Quaid, A.S.		17 Oct 43			17	Oct 43	
15			Daragh, K.C.		17 Mar 42			25	Mar 42	
16			Halliday, J.F.		2 Aug 39			18	Mar 42	
17			Hopwood, G.S.		18 Mar 42			18	Mar 42	
18			Hopwood, G.S.		23 Oct 40			23	Oct 40	
19			James, K.C.		35 Oct 42			25	Oct 42	
20			James, K.C.		10 Sep 42			10	Sep 42	
21			James, K.C.		6 Sep 43			6	Sep 43	
22			James, K.C.		10 Sep 42			10	Sep 42	
23			James, K.C.		10 Sep 42			10	Sep 42	
24			James, K.C.		6 Sep 43			6	Sep 43	
25			James, K.C.		2 Sep 39			12	Sep 39	

(ii) OFFICERS ATTACHED IN EXCESS OF W.E. LESS 1st RFTS.

Substantive Rank.	Higher Acting or Temporary Rank if held.	Name and Initials.	Regt. or Corps.	Date of attachment.	Nature of attachment.

19 Nov 43 (Date of Despatch)

(Signature of Commander.)
(Bde., Divn., Area, etc., with which Unit is serving.)

FIELD RETURN OF OTHER RANKS.

Serial No. (Repeat at Part D)

11C13 Sp 4p Unit

For week ending 27 Nov 43

To be made up to mid-day on Saturday in each week by all units of Foot Guards, Infantry of the Line, Reconnaissance Corps, R.A.V.C., A.E.C., R.A.P.C., C.M.P., Pioneer Corps, Intelligence Corps, A.C.C. and Non-Combatant Corps, and 1 copy rendered to G.H.Q. 2nd Echelon, and 1 copy to Reinforcement Section, G.H.Q. 2nd Echelon (until instructed by G.H.Q. 2nd Echelon to discontinue rendering).

Part A. Strength, Surplus or Reinforcements required.

Table with 5 columns: Rank or Appointment, W.E. less 1st Rfts., Strength counting against W.E. less 1st Rfts., Surplus to W.E. less 1st Rfts., Reinforcements required (i.e., deficits on W.E., less 1st Rfts.). Rows include W.Os. Class I, W.Os. Class II, Company Quartermaster-Serjeants OR Colour-Serjeants, Staff Serjeants, Serjeants, Corporals, Privates, Guardsmen, Fusiliers, etc., Buglers, Trumpeters, etc., and a TOTALS row.

* These Totals should agree with the details shown in Part D on page 2.

Part B. Other ranks attached in excess of W.E. less 1st Rfts.

Table with 4 columns: Rank or Appointment, Unit and Corps to which they belong, Rank or Appointment, Unit and Corps to which they belong.

Unit Week ending 19 A.F.W.3009E. (Ft. Gds., Inf., etc.)

Part C. Description of other ranks whose return to the unit is particularly requested.

Table with 5 columns: Army No., Rank, Name and Initials, Regiment or Corps, Remarks, (e.g. present whereabouts if known).

11C13 Sp 4p Unit

For week ending 27 Nov 43

Serial No.

Part D. Detail of trades and duties of Surplus or Reinforcements required as shown in Part A.

Large table with columns for SURPLUS TO ESTABLISHMENT and REINFORCEMENTS REQUIRED, categorized by trade (e.g., Blacksmiths, Boot Repairers, Bricklayers, etc.). Includes a TOTALS row at the bottom.

Date of Despatch 26 Nov 43

Signature of Commander.

Signature and title: Bde., Divn., Area, etc., with which unit is serving.

TO BE MADE UP TO MIDDAY ON SATURDAY IN EACH WEEK.

Serial No. (Repeat at Part D.)

FIELD RETURN OF OFFICERS.

11 CIB 4p (Unit.) For Week Ending 27 Nov 43

PART A.—STRENGTH, SURPLUS OR REINFORCEMENTS REQUIRED

Ranks.	W.E. less 1st Rfts.	Strength counting against W.E. less 1st Rfts.	Surplus to W.E. less 1st Rfts.	Reinforcements required (i.e., deficits on W.E. less 1st Rfts.)	
				No.	Any Specific Qualifications
Lieut.-Colonels					
Majors	3	3			
Captains	5	5			
Lieutenants	15	15			
2nd Lieutenants					
Quartermasters	1	1			
District Officers					
TOTALS	24	24			

*Insert details of higher ranks as necessary (e.g., Major-General, Brigadier, etc.).

PART B.—PARTICULARS OF OFFICERS JOINED OR QUITTED DURING WEEK.

(i) Officers JOINED during week.

Rank.	Name.	Regt. or Corps.	Date.	Unit from which joined.

(ii) Officers QUITTED during week.

Rank.	Name.	Regt. or Corps.	Date.	Cause or Unit to which proceeded.

(UNIT) week-ending A.F.W. 3008 (Revised)

PART C.—DESCRIPTION OF OFFICERS WHOSE RETURN TO THE UNIT IS PARTICULARLY REQUESTED.

Rank.	Name and Initials.	Regt. or Corps.	Remarks (e.g., present whereabouts, if known).

FIELD RETURN OF OFFICERS.

Serial No.

Unit 11 CIB 4p

For Week Ending 27 Nov 43

PART D.—NOMINAL ROLL OF OFFICERS.

(i) OFFICERS ON STRENGTH COUNTING AGAINST W.E. LESS 1st RFTS. (Total to agree with column 3 of Part A.)

1	2	3	4	5	6	7	8	9	10	11
Personal Number.	Substantive Rank.	Higher Acting or Temporary Rank if held.	Name and Initials.	Parent Corps or Regiment.	Date taken on Strength.	Whether present with Unit.	Appointment held.	Date Assumed present Appointment.	Remarks including how employed if absent from unit.	
1	Main		W. W. Reid	P. I. Force	4 Apr 42	Yes	C.O.	29 Jul 43		
2	Capt		P. B. Kennedy	"	6 Oct 42	"	21C	12 Aug 43		
3	"	"	H. H. Minshull	"	6 Nov 42	"	OC Coy	17 Feb 42		
4	Capt		D. G. Andrew	"	15 Sep 43	"	21C Coy	15 Sep 43		
5	"		D. G. Andrew	"	12 Oct 39	"	21C Coy	12 Aug 43		
6	"		A. S. Blair	"	9 Sep 39	"	OC Coy	12 Aug 43		
7	"		A. J. Macdonald	"	23 Oct 40	"	21C Coy	17 Oct 43		
8	"		E. Jones	"	6 Sep 40	"	OCM	12 May 43		
9	Lieut		T. M. Harrison	"	5 May 43	"	21C Coy	5 Aug 43		
10	"		T. A. Allen	"	8 Jul 43	"	Pl. CM	8 Jul 43		
11	"		H. B. Bauld	"	2 Mar 42	"	Pl. CM	2 Mar 42		
12	"		C. B. Bauld	"	23 Aug 42	"	"	23 Aug 42		
13	"		D. M. Cuddihy	"	17 Oct 43	"	"	17 Oct 43		
14	"		G. P. Dabach	"	17 May 42	"	OCM	25 May 43		
15	"		H. F. Halliwell	"	2 Sep 39	"	Pl. CM	15 Mar 42		
16	"		W. D. Hapgood	"	15 Mar 42	"	"	15 Mar 42		
17	"		C. H. Hordson	"	25 Oct 42	"	T.O.	7 May 43		
18	"		L. E. Moore	"	25 Oct 42	"	Pl. CM	25 Oct 42		
19	"		F. A. Neill	"	10 Sep 42	"	"	10 Sep 42		
20	"		C. D. Henson	"	1 Sep 42	"	Sup. O.	1 Sep 43		
21	"		D. H. Pittman	"	6 Sep 43	"	Pl. CM	6 Sep 43		
22	"		C. A. Hickey	"	10 Sep 42	"	"	10 Sep 42		
23	"		C. M. Shankel	"	1 Sep 42	"	"	1 Sep 43		
24	"		A. C. Hoag	"	2 Sep 39	"	"	12 May 42		
25										
26										
27										
28										
29										
30										
31										
32										
33										
34										
35										
36										
37										
38										

(ii) OFFICERS ATTACHED IN EXCESS OF W.E. LESS 1st RFTS.

Substantive Rank.	Higher Acting or Temporary Rank if held.	Name and Initials.	Regt. or Corps.	Date of attachment.	Nature of attachment.

26 Nov 43 (Date of Despatch)

(Signature of Commander.)
5 Cdr and Dir
(Bde., Divn., Area, etc., with which Unit is serving.)

FIELD RETURN OF OTHER RANKS.

Serial No. (Repeat at Part D)

Unit For week ending

To be made up to mid-day on Saturday in each week by all units of Foot Guards, Infantry of the Line, Reconnaissance Corps, R.A.V.C., A.E.C., R.A.P.C., C.M.P., Pioneer Corps, Intelligence Corps, A.C.C. and Non-Combatant Corps, and 1 copy rendered to G.H.Q. 2nd Echelon, and 1 copy to Reinforcement Section, G.H.Q. 2nd Echelon (until instructed by G.H.Q. 2nd Echelon to discontinue rendering).

Part A. Strength, Surplus or Reinforcements required.

Table with 5 columns: 1. Rank or Appointment, 2. W.E. less 1st Rfts., 3. Strength counting against W.E. less 1st Rfts., 4. Surplus to W.E. less 1st Rfts., 5. Reinforcements required (i.e., deficits on W.E., less 1st Rfts.). Rows include W.Os. Class I, W.Os. Class II, Company Quartermaster-Serjeants OR Colour-Serjeants, Staff Serjeants, Serjeants, Corporals, Privates, Guardsmen, Fusiliers, etc., Buglers, Trumpeters, etc., and a TOTALS row.

* These Totals should agree with the details shown in Part D on page 2.

Part B. Other ranks attached in excess of W.E. less 1st Rfts.

Table with 4 columns: Rank or Appointment, Unit and Corps to which they belong, Rank or Appointment, Unit and Corps to which they belong.

Unit Week ending 19 A.F.W.3009E. (Ft. Gds., Inf., etc.)

Part C. Description of other ranks whose return to the unit is particularly requested.

Table with 5 columns: Army No., Rank, Name and Initials, Regiment or Corps, Remarks, (e.g. present whereabouts if known).

11 C 13 4p 4p

Unit

(Page 2)

For week ending 20 Nov

Serial No.

Part D. Detail of trades and duties of Surplus or Reinforcements required as shown in Part A.

Large table with columns for SURPLUS TO ESTABLISHMENT and REINFORCEMENTS REQUIRED, categorized by trade (e.g., Blacksmiths, Boot Repairers, Bricklayers, etc.). Includes a TOTALS row at the bottom.

Date of Despatch

Signature of Commander.

Bde., Divn., Area, etc., with which unit is serving.

Part C Description of other banks whose deposits to the bank is being reported

Table with 4 columns: Name of bank, Address, City, State. (Faint text)

Part D Other assets attached in excess of what is required

Table with 4 columns: Description of asset, Amount, Date, Remarks. (Faint text)

Part A Strength, quality or reinforcements required

Text describing requirements for strength, quality or reinforcements. (Faint text)

Part B Detail of credits and charges of deposits on reinforcements

Text describing detail of credits and charges of deposits on reinforcements. (Faint text)

Large grid table for Part B, with multiple columns for different categories of credits and charges. (Faint text)

Part D Detail of credits and charges of deposits on reinforcements

Text describing detail of credits and charges of deposits on reinforcements. (Faint text)

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)
PART I DAILY ORDER

Last Order
NIL

No..... 1
12 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER	-
ORDERLY OFFICER NEXT FOR DUTY	- LIEUT T.A. ALLEN
ORDERLY SERGEANT	-
ORDERLY SERGEANT NEXT FOR DUTY	- SGT. BEDGOOD, R.G.

2. OUT OF BOUNDS
2-A

All towns and villages are out of bounds to all personnel except those on duty. Other ranks on duty will be provided with special passes issued by unit orderly room, which will state the nature and the interval of time for which the pass is valid.

DRO No. 251/10 Nov 43

3. GUARDS AND PICKETS
3-A

All unit guards and pickets will be mounted and changed in accordance with the Manual of Ceremonial Drill. They will be smartly turned out and will carry out their duties at all times in a smart soldier-like manner.

4. CURFEW
4-A

All Italians must be off the streets during the hours of darkness. Any loiterers seen on the streets during these hours will be sent home immediately.

5. BILLETS
5-A

No Italians will be allowed in any billets unless authorized by the OC.

5-B Personnel of this Unit will not loiter at any time within 10 feet of wire fence running along main route.

6. ROADS
6-A

It is essential that the main NAPLES - CASERTA road be kept clear of obstruction. All vehicles when waiting will pull off this road.

7. CAMOUFLAGE
7-A

Now tracks will be kept to a minimum and, where necessary, they will be made to conform with the agricultural pattern.

(10 34 11 10)

SHEET TWO

8. BLACKOUT
8-A

No lights will be shown after sunset and fires will be either extinguished or screened.

9. HYGIENE
9-A

Rubbish which cannot be disposed of by burning will be collected and buried in unit dumps, which will be clearly marked.

10. CURFEW
10-A

Curfew is in force throughout the Area and tps will be in camp between 1800 and 0500 hrs.

11. DISCIPLINE
11-A

Brothels are out of bounds to all tps.

12. SANITATION
12-A

Lieut C.D. Nickerson will perform the duties of sanitation Officer.

13. HYGIENE INSTRUCTIONS FOR UNITS ENTERING STAGING CAMP SITE.
13-A

1. It is essential that a high standard of Hygiene and Sanitation be maintained in this area in view of the danger of epidemic diseases. A strict sanitary discipline should be enforced.

2. All unit commanders are reminded of their responsibility for the sanitary condition of the area occupied by their units and for taking all measures necessary for the well being and the preservation of the health of those under them and of ensuring that all orders in regard to health and sanitation are rigidly carried out by the troops under their command.

3. Only a limited number of fixed sanitary appliances, deep trench latrines, ablution benches and urinals, have been provided. It is thus necessary for all units, with the advice of their medical Officers to provide improvised field sanitary appliances such as urinals, incinerators and seepage pits from available materials. Section 9 Pamphlet No. 10 Field Service Pocket Book refers.

4. The advice and assistance of the O.C. and sanitary Inspectors of No. 62 Field Hygiene Section R.C.A.M.C. in technical sanitary matters beyond the capacity of unit sanitary orderlies, are obtainable by application to the Camp Commandant.

5. SPECIFIC INSTRUCTIONS

(i) All units and sub units should appoint an Officer in charge of sanitation.

(ii) Prevention of overcrowding of the sleeping tents is essential.

(A) 'Head to Feet' sleeping arrangements must be adopted.
(B) All units must have the sleeping tents inspected by their medical officer as soon as possible with a view to detection of overcrowding.

SHEET THREE

13. CONT'D)

The present exigency has made it impossible to prepare tentage accomadation scales.

Adequate Ventilation of tents must be enforced at night and during the day.

(iii) COOK HOUSES

- a) Should be sited at least 100 yards from the latrines.
- b) Absolute cleanliness in handling and preparing food is necessary.
- c) Field ovens should be constructed.
- d) An improvised flyproofed foodstore is necessary as early as possible.
- e) Swill must be placed in covered flyproofed containers, improvised from biscuit tins or petrol and oil drums. Instructions as to the daily collection of swill will be issued by the Camp Commander. No burial of swill is permitted. Complete incineration is permitted.
- f) Waste sullage water must be drained into a soakage pit, a pit 4 feet cubic filled with rubble, stones and tins after passing through an improvised grease trap, such as a biscuit tin with a perforated bottom and filled with straw.

(iv) ANTI-FLY MEASURES

Flies carry disease - typhoid fever and dysentery. These measures are listed as follows:-

- a) Flyproofing of latrines.
- b) Flyproofing of food stores.
- c) Removal of all refuse and the storage of swill in flyproof containers,
- d) Cleanliness of camp sites. Remember that flies breed in refuse.

(v) ABLUTIONS:-

- a) Ablution benches are provided.
- b) The waste water should be drained into a soakage pit through an improvised grease trap - see instrs iii (f) above.
- c) Ablution bowls must be improvised from biscuit tin.

(vi) LATRINES:-

- a) All units must flyproof the provided latrines superstructure with hessian.
- b) All seats should be scrubbed daily with soap and water and twice weekly with a weak solution of Cresoli. (3 table spoons to 1 gallon of water.)
- c) Seat hinges must be reviewed.

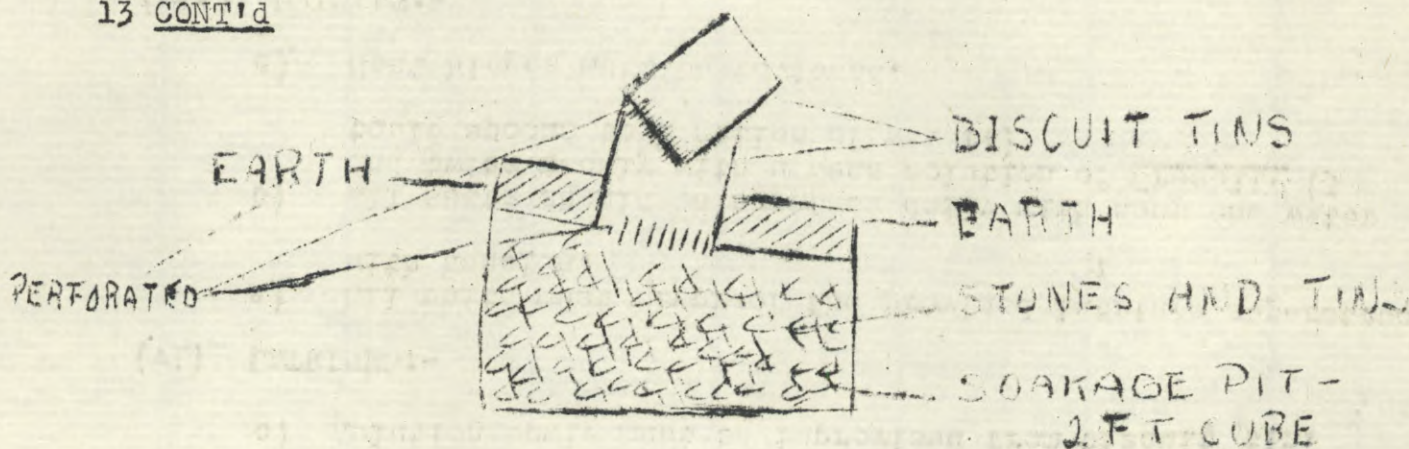
(vii) URINALS:-

- a) A limited number of trough urinals are under construction other urinals must be improvised. A suitable 'desert rose' type is illustrated /

(TO SHEET FOUR)

SHEET FOUR

13 CONT'd



(viii) REFUSE:-

1. Covered flyproof containers must be improvised.
2. Incineration of Refuse must be performed daily. Incinerated tins will be collected. Incinerators must be improvised.
3. No burial of refuse is allowed.

(ix) WATER

All water must be Chlorinated. The water supplied by the RCASC water transport Coy will be chlorinated prior to delivery

(x) FRUIT:-

All fruit purchased from hawkers should be washed in heavily chlorinated water - 12 scoopfuls of W.S.P. per 100 Gals.

(xi) RESTAURANTS AND BARS:-

All personnel are warned to use premises which are placed "In Bounds" by the hygiene authorities.

(xii) VENERAL DISEASES:-

- a) These are rife in this area.
- b) All personnel are warned of the risk of contracting these diseases.

14. MEAL PARADES - HQ GP
14-A

Hq GP & SIG Pln eat with M.M.G. Coy
Admn and Spec Inc eat with A.A. Coy.
Defence Pln and L.A.D. eat with MORTAR Coy.

15. MAIL - ADDRESSING OF:-
15-A

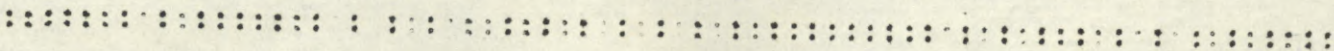
No return address will be placed on the outside of the envelope.

The following address will be placed on the letter itself:-

No. Rank and Name,
11 Cdn Inf Bde Sp Gp
C.A. (C.M.F.)

J E Darrach
(G.E. DARRACH)
1LTJUT & ADMN OFFR
11 Cdn Inf Bde Sp Gp

APPX "A" TO PART I DAILY ORDER NO. 1
12 Nov 43



1. MAIL
P-A

PARCEL POST -	<u>CANADA</u>	<u>ENGLAND</u>
3 lbs wt	2/3	0/9
7 lbs wt	4/3	1/6
11 lbs wt	6/0	2/0
22 lbs wt	9/0	3/6

CABLES

- E.F.M. - Canada and British Isles - 2/6
- D.L.T. - Eastern Canada - 25 words, address and name included in 25 words - 15/6
- N.L.T. - British Isles - 25 words, (address and name included in 25 words) - 8/4

Bottom of cable Form, No. Rank and Name and (INF) will be written.

LETTERS

C.A. (AF) will appear on top right hand corner of envelope for free mail to Canada, U.S.A. and British Isles.

Nothing will be written on back of envelope.

Airmail and Airgraph to Canada and British Isles - 3d
 " " " " U.S.A. - 6d

No ordinary letters will be sent by airmail.

Registration Envelopes may be purchased through Unit Mail Orderly.

Top right hand corner of Letters :-

No, Rank and Name
 11 Cdn Inf Bde Sp Gp (P L Fus)
 (CA) CME

G. E. Darrach
 (G.E. DARRACH)
 LIEUT & ADMN OFFR
 11 Cdn Inf Bde Sp Gp (PLF)

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)

PART I DAILY ORDER

Last Order
No. ...1
Dated 12 Nov 43

No..... 2
13 Nov 43

.....

1. DUTIES

1-A

ORDERLY OFFICER	-LIEUT. T.A. ALLEN
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. G.S. BAULD
ORDERLY SERGEANT	-SGT. BEDGOOD, R.G.
ORDERLY SERGEANT NEXT FOR DUTY	-SGT. BROWN, L.D.

2. DIVINE SERVICES - 14 Nov 43

2-A

R.C. Church Parade will be held at 1000 hrs, 14 Nov 43
at MR 248578. Parade will form up at 0940 hrs.

2-B Protestant Church Parade will be held at 1030 hrs, 14 Nov
43 in the Unit Lines.

3. SANITATION

3-A

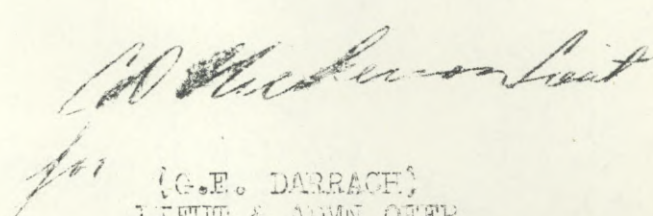
Personnel of this Unit will not use the Latrines of the
11 Cdn Inf Bde Workshop.

4. OUT OF BOUNDS

4-A

1. To clarify present situation ALL towns and villages are
OUT OF BOUNDS to all personnel except on duty. Personnel wishing
to walk out may go to visit nearby units but must not frequent
any buildings other than those occupied by Military personnel.

2. ALL RANKS must be in Unit area by 1800 hrs. Any infringement
of this order will necessitate roll calls by Coys.


(G.E. DARRACH)
LIEUT & ADMN OFFR
11 Cdn Inf Bde Sp Gp (P L FUS)

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)
PART I DAILY ORDER

Last Order
No. 2
Dated, 13 Nov 43

No..... 3
14 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER	-LIEUT. G.S. BAULD
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. D.M. CREIGHTON
ORDERLY SERGEANT	-SGT. BROWN, L.D.
ORDERLY SERGEANT NEXT FOR DUTY	-A/SGT. BRIGLEY, C.J.

2. SECURITY - PERSONAL CORRESPONDENCE
2-A

1. The following notes are passed for the infm and guidance of all ranks in conducting personal correspondence:-

(a) The outside of envelopes will show nothing but the name and address of the addressee and signature of the franking Officer, that, is, neither the name or address of the sender will be disclosed on the envelope.

(b) The sender's address may be placed at the head of letter. This will consist of number, rank, name and unit, followed by (CA) CMF. Neither the address nor the body of the letter should in any way identify the unit with any fm, incl 5 Cdn Armd Div.

(c) The sender may mention that he is in ITALY. However, there must be no mention of any locations within ITALY, past or present.

(d) It is NOT permitted to send picture postcards, photographs or Italian Language papers, or clippings of same.

(e) Senders may relate their personal combat experience, but in doing so it is forbidden to mention the names of any geographical features such as places, rivers or hills. For the purpose of illustrating actual personal combat experiences it is permitted to say, "a river", "a hill" or "a town", providing it will not identify it by name.

(f) Green envelopes or blue triangle letter forms will NOT be used for letters which contain any ref to personal combat experiences.

(g) In addition to the above, the provisions of Overseas RO 1089 apply.

(TO SHEET TWO)

3. COURT OF INQUIRY
3-A

A Court of Inquiry as composed hereunder will assemble at the call of the President to investigate and report upon the circumstances surrounding the injuries sustained by F-35433 Cpl. McKennan C.E. in the Field on the 14th day of November, 1943.

President:- Capt. A.J. ANDREW

MEMBERS :- Lieut C.A. RITCEY
Lieut.J.H. PELLETIER

Proceedings to be completed by 1800 hrs 15 Nov 43.

4. AMENDMENT
4-A

Appx "A" to Pt I Order No 1, dated 12 Nov 43 is amended as follows:-

LETTERS

Top right hand corner of letters:

No, Rank and Name
11 Cdn Inf Bde Sp Gp
(CA) CMF

G. E. Darrach
(G.E. DARRACH) LIEUT
ADMN OFFR
11 CDN INF BDE SP GP

REGIMENTAL ORDERS

BY

MAJOR W.W. REED

COMD

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS
PART I DAILY ORDER

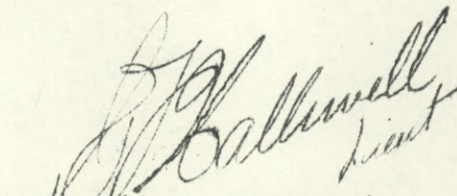
Last Order
No. 3
Dated 14 Nov 43

No.....4
15 Nov 43

.....P.....

1. DUTIES
1-A

ORDERLY OFFICER	-LIEUT. D.M. CREIGHTON
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. G.F. HALLIWELL
ORDERLY SERGEANT	-SGT. BRIGLEY, C.J.
ORDERLY SERGEANT NEXT FOR DUTY	-SGT. BOBBITT, I.W.


(G.E. DARRACH)
LIEUT & ADMN OFFR
11 Cdn Inf Bde Sp Gp

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)
PART I DAILY ORDER

Last Order
No. 4
Dated 15 Nov 43

No..... 5
16 Nov 43

.....

1. DUTIES
L-A

ORDERLY OFFICER	-LIEUT. G.F. HALLIWEIL
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. W.J. HOPGOOD
ORDERLY SERGEANT	-SGT. BOBBITT, I.W.
ORDERLY SERGEANT NEXT FOR DUTY	-SGT. CASTLE, K.L.

2. POSTING
2-A

Posted to HQ GP w.e.f. 16 Nov 43

F-5429 L/CPL CAMPBELL, F. M.M.G. COY

3. RD DISCIPLINE
3-A

When bodies of tps are marching on rds, they will proceed at all times in single file, facing the oncoming traffic. Sidewalks, where available, will be used.

(5-20/A) (DRO 258/14Nov43)

4. COMPLIMENTS
4-A

1. Compliments will be paid at all times and a high standard of saluting will be maintained. On the line of march OSC parties will salute as applicable but will not give the order "Eyes Right (or left)". TC pointsmen etc will pay proper compliments at all times.

2. These instrs incl trg exercises and ops unless the paying of compliments will seriously impair the op in hand.

5. CANTEEN
5-A

A mobile (dry) canteen operated by the Y.M.C.A. Aux Ser will visit the unit area daily between 1230 hrs and 1330 hrs. Articles as under will be on sale on a rationed basis (weekly):-
Cigarettes, Tobacco, Matches, Gum, Boot polish, writing pads and bars.

While the ration provides in some cases one of certain articles cannot be provided on this basis. To facilitate matters coy parades will be arranged to ensure an even distribution. In the case of a man wishing to pass on his ration to another man that articles must be purchased by the man entitled to it: in other words no man can expect to purchase more than his ration of any article at any one time.

Commencing Wed 17 Nov 43 canteen parades will be as under:-

Wed 17 Nov 43	----- Mortar Coy
Thurs 18 Nov 43	A.A. & HQ GP
" " "	M.M.G. (1330-1430)

G.F. Halliwell
G.F. DARRACH

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)
PART I DAILY ORDER

Last Order
No... 6
Dated 16 Nov 43

No..... 6
17 Nov 43

.....

1. DUTIES
1/a

ORDERLY OFFICER	-LIEUT. W.J. HOPGOOD
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. F.A. NEAL
ORDERLY SERGEANT	-SGT. CASTLE, K.L.
ORDERLY SERGEANT NEXT FOR DUTY	-SGT. CONNORS, B.J.

2. APPOINTMENTS, PROMOTIONS & REVERSIONS
2-A

Ceases to hold the appointment of A/Sgt w.e.f. 17 Nov 43.

F-34816 L/Cpl. (A/Sgt) WEBB, SJ.

3. SICK PARADES
3-A

Daily sick parades will be held at 13 FDS at 1000 hrs to 1100 hrs.

4. FIRING
4-A

Sentries will CEASE indiscriminate firing. Ammunition will not be wasted in this manner.

G. E. Darrach
(G.E. DARRACH) LIEUT
ADMN OFFR

11 CDN INF BDE SP GP (P L FUS)

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11th CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)
PART 1 DAILY ORDER

Last Order

No. 6

Dated, 17 Nov 43

No. 7

21 Nov 43

.....

1. DUTIES

1-A

ORDERLY OFFICER
ORDERLY OFFICER NEXT FOR DUTY
ORDERLY SERGEANT
ORDERLY SERGEANT NEXT FOR DUTY

-
-LIEUT. C.D. NICKERSON
-
-SGT. FIEMDELL, L.M.

2. APPOINTMENTS, PROMOTIONS & REVERSIONS

2-A

Ceases to hold the appointment of A/L/CPL. w.e.f. 21 Nov 43.
F-34865 FUS(A/L/CPL) LORD, H.O.

3. M.T. - WORKTICKETS

3-A

Beginning 22 Nov 43 and until further notice all drivers of vehicles will be in possession of a work ticket for all journeys. These tickets will be authorized by Major Reid, Major Kennedy or Lieut Horobin.

G.E. Darrach
(G.E. DARRACH) LIEUT
ADMN OFFR
11 Cdn Inf Bde Sp Gp (P L FUS)

REGIMENTAL ORDERS
BY
MAJOR W.W. REID
COMD
11th CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)
PART I DAILY ORDER

Last Order
No..... 7
Dated 21 Nov 43

No.....8
22 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER
ORDERLY OFFICER NEXT FOR DUTY
ORDERLY SERGEANT
ORDERLY SERGEANT NEXT FOR DUTY

-LIEUT. C.D. NICKERSON
-LIEUT L.C.A. MOORE
-SGT FIENDELL, L.M.
-SGT FOSTER , A.H.

2. M.T.
2-A

All vehicles are to be driven by the driver on whose charge the vehicle is.

G.E. Darrach
(G.E. DARRACH) LIEUT
ADMN OFFR
11 Cdn Inf Bde Sp Gp (P L FUS)

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP
PART I DAILY ORDERS

Last Order
No.... 8
Dated 22 Nov 43

.....
No..... 9
23 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER	LIEUT. L.C.A. MOORE
ORDERLY OFFICER NEXT FOR DUTY	LIEUT. J.H. PELLETTIER
ORDERLY SERGEANT	SGT FIFDELL, L.M.
ORDERLYS SERGLANT NEXT FOR DUTY	-A/SGT. FRANKLIN, G.R.

2. WATER
2-A

All water must be tested and sterilized before using.

(11 CIB ORDERS No. 1 d/22 Nov)

3. PAY

Paymaster will visit the Unit Wed, 24 Nov 43 to enable any who wish to do so to make changes in their assignment of pay.

G.E. Darrach

(G.E. DARRACH)
LIEUT & A DMN OFFR
11 CDN INF BDE SP GP

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)
PART I DAILY ORDER

Last Order
No. 9
Dated 23 Nov 43

No.10
24 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER	-LIEUT. J.H. PELLETIER
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT C.A. RITCEY
ORDERLY SERGEANT	-A/SGT FRANKLIN, G.R.
ORDERLY SERGEANT NEXT FOR DUTY	-SGT GLAWSON, W.S.

2. DRESS
2-A

All ranks will pay particular attention to dress especially when outside their coy lines. Under no consideration will head dress other than Caps F.S. be worn except drivers who may wear caps mechanic, while working on their vehs. Dvrs will wear battle dress and Caps F.S. when driving outside the unit area.

3. OVERSEAS R.O.
3-A

The attention of all ranks is directed to the Overseas R.O. published as Appendix (A) to thos Order.

G.E. Darrach
(G.E. DARRACH) LIEUT
ADMN OFFR

11 Cdn Inf Bde Sp Gp

"G"—452, 951, 1050, 1089, 1172, 2425, 2430, 3658, 3659, 3703, 3790, 3898.

"A"—378, 1241, 1302, 1338, 1451, 1845, 2080, 2344, 2364, 2710, 2711, 2760, 2897, 2917, 3062, 3215, 3275, 3313, 3322, 3363, 3364, 3427, 3437, 3648, 3694, 3741, 3778, 3867, 3885.

"Q"—905, 1442, 2087, 2089, 2090, 2127, 2202, 2315, 2572, 2614, 2640, 3115, 3315, 3510, 3599, 3603, 3624, 3634, 3651, 3665.

(a) Published as Appendix *A* to Part I Orders No. *10* dated *24 Nov 43*

(b) Copies of Overseas RO summarized or referred to herein may be seen at *Bn. Ad. Room*

NOTICE BOARD INFORMATION



CANADIAN ARMY OVERSEAS ROUTINE ORDERS

APPLICABLE TO FORMATIONS, UNITS AND PERSONNEL OF THE CANADIAN ARMY OVERSEAS

CANADIAN MILITARY HEADQUARTERS,
LONDON.

31 Oct 43.

NOTES

1. In accordance with Overseas RO 3163, republished herein are those Overseas RO which in the past required periodical republication in formation and unit Orders.
2. COs will forthwith publish an entry in Part I Orders to the following effect:—
"The attention of all ranks is directed to the Overseas Routine Orders published as Appendix to this Order."
The headnote (a) above will then be completed on each copy of the Appendix. One copy of the Appendix will be posted on each unit and coy, etc, noticeboard, with a copy of the Part I Order so published.
3. Future issues of these Orders as NBIs will be made at intervals of three months, together with such cancellations, amendments and additions as may be necessary. Distribution will be on a scale down to companies and equivalent units.
4. Attention is directed to the necessity of making available to all concerned the full text of Orders summarized or referred to herein, when required. Summarized Orders are indicated by (S) following the heading. The location of the complete set of Overseas RO will be notified by completing headnote (b) above.

(28/Overseas RO/6)

Brigadier,
Deputy Adjutant-General.

NOTICE BOARD INFORMATION

GENERAL STAFF BRANCH

452—SECURITY—CORRESPONDENCE BETWEEN MILITARY PERSONNEL AND FORMER EMPLOYERS—(S) —452

Personnel who correspond with former employers will read Overseas RO 452.

(4/Int/1)

951—DISCLOSURE OF MILITARY INFORMATION IN CORRESPONDENCE WITH COMMERCIAL FIRMS—(S) —951

OsC units and Army personnel writing to commercial firms on behalf of messes, canteens, institutes, etc, will read Overseas RO 951.

(Ref ACI 1504 of 41)

(4/Sec/14)

1050—SECURITY OF OFFICIAL INFORMATION—(S) —1050

All members of a HQ including all signal operators, signal office personnel, and drivers of HQ cars are reminded that they are employed in a position of trust and are therefore under an obligation of secrecy. They will make it a definite rule NOT to mention any phase of their work to any person nor to discuss any phase of their work with another member of the staff when there is any possibility of being overheard. Particular discretion will be observed when talking on the telephone. Members of a HQ will NOT communicate confidential or secret information to other members of the staff unless it is necessary for the proper performance of their duties. All personnel referred to above will read Overseas RO 1050 and familiarize themselves with the relevant extracts from the Official Secrets Act.

(4/Sec/1/2)

1089—SECURITY MEASURES—PRIVATE CORRESPONDENCE —1089

The following regulations for the contents and transmission of correspondence shall apply to the private correspondence of personnel of the Canadian Army Overseas.

1. Allusions to any of the following matters are forbidden at all times in private correspondence during a war, whether relating to naval, military, or air forces or operations:—

- (a) Strength, moral or physical state, or organization of any of His Majesty's or Allied Forces, including any comment on the absence or presence in the United Kingdom or any theatre of war of a unit or formation to which any unit is attached or belongs.
- (b) Location or movement of any naval, military, or air force units or detachments, arrival or lack of reinforcements.
- (c) Armament or equipment of any kind.
- (d) Distinguishing signs used for the identification of formations, units, and their transport.
- (e) Communications—such as the use, condition or probable extensions of roads, railways, or other transportation facilities, bridging operations, etc.
- (f) Plans and forecasts or orders for future operations, whether known or merely rumoured or surmised.
- (g) State of the maintenance services, including any reference to reserves.
- (h) Position or description of barracks, billets, bivouacs, camps, training areas or schools.
- (i) Casualties before official publication.
- (j) Effect of any action by the enemy. Any remarks which might tend, if published, to encourage the enemy, to cause despondency in our own forces or people, or to incite a feeling of hostility among the people, in the theatre of war or in neutral countries.
- (k) Criticisms and statements calculated to bring into disrepute our forces or those of our allies.

2. Private correspondence will be in plain language. Codes, ciphers and shorthand are forbidden. It is forbidden either in the address or text of correspondence to connect the name of a place with that of a unit, or the name of a unit with the designation of an army post office.

3. Picture post-cards of the following categories will not be used:—

- (a) Those disclosing the writer's present or past location, or the route by which movements of the writer's unit have taken place.
- (b) Any aircraft of which photographs have not been published in the press.
- (c) Any coast lines or silhouettes which might be easily identifiable and reveal the positions of aerodromes, defences and factories.
- (d) Any factories (aircraft or otherwise) which have been built since 1 Sep 39.

4. It is forbidden to send, or to attempt to send, to unauthorized persons:—

- (a) Official documents, including intelligence summaries, orders, reports, maps, etc, or to disclose their contents except in the course of duty.

NOTICE BOARD INFORMATION

- (b) Any documents captured from the enemy, or found in places occupied by the enemy, and any documents containing information about the enemy.
- (c) Any official documents belonging to the civil authorities in allied or enemy territory.
5. It is forbidden to communicate to the Press except through the duly authorized channel (KR (Can) 417, 433 and 434).
6. It is forbidden to send through the post photographs or films except those permitted by proper authority (Overseas RO 2430). It is forbidden to despatch to neutral or enemy countries photographs or pictorial matter of any kind, from whatever source they may have been obtained.
7. It is forbidden to insert advertisements or letters in any publication inviting correspondence with strangers, or to enter into correspondence with any stranger in response to such advertisements or invitations. The greatest caution and reserve are necessary in acknowledging presents from unknown donors, or in replying to trade circulars from unknown merchants and dealers, especially those in neutral countries.
8. It is forbidden to make use of the civil postal services outside of the United Kingdom, or therein when the Army Postal Service is available, or to transmit correspondence by the hand of an officer, soldier, or civilian, proceeding outside the United Kingdom or a theatre of operation, except by a recognized military messenger service. Attention is directed to Overseas RO 3550.
9. Attention is directed to KR (Can) 410, 411, 1099 and 1491. In respect of disciplinary action in this connection attention is directed to Army Act, Secs 5 (4) and footnotes, 11 and 36.

(4/Sec/14)

1172—PHOTOGRAPHS—PURCHASE OF CANADIAN OFFICIAL MILITARY —1172

(As amended by Overseas RO 2280)

1. Prints of Canadian official military photographs may be ordered from Public Relations Office, Canadian Military Headquarters, London.
2. Such orders *must* be accompanied by cash, money order, or cheque. If by cheque, it should be made payable to "Paymaster CMHQ Details".

3. Prices of glossy prints are as follows:—

8" x 6"	9d per print
6" x 4"	6d per print

(4/Photo/2)

2425—GRENADES—No. 68—ACCIDENTS WITH—(S) —2425

1. Serious accidents have occurred when practice has been carried out with live No. 68 grenades.
2. Technical trials have proven that these have been caused by incorrect insertion of the grenade into the discharger cup.
3. These accidents may be avoided if the No. 68 grenade is loaded into the discharger cup in the manner laid down in Small Arms Training, Volume I, Pamphlet No. 13 (1942), Lesson 4, para 5 (i).
4. Severe disciplinary action will be taken in future cases of negligence.

(2/S Arms/1/10)

2430—PHOTOGRAPHY—CONTROL —2430

(As amended by Overseas RO 3571)

1. It is notified for information that para 5 of Defence Regulations provides that no officer or other rank shall, unless acting in the course of duty in His Majesty's service, make any photograph of, or of any part of, any object:—

- (a) In any such area in the United Kingdom as may be specified by order of a competent authority, being an area in relation to which the restriction of photography appears to that competent authority to be expedient in the interests of the defence of the realm, or

- (b) in any prohibited place within the meaning of the Official Secrets Act, 1911, MML, page 895, as amended by the Official Secrets Act, 1920, MML, page 900, that is:—

- (i) Any work of defence, arsenal, navy, military or air force establishment or station, factory, dockyard, mine, minefield, camp, ship or aircraft belonging to or occupied by or on behalf of His Majesty, or any telegraph, telephone, wireless or signal station, or office so belonging or occupied, and any place belonging to or occupied by or on behalf of His Majesty and used for the purpose of building, repairing, making or storing any munitions of war, or any sketches, plans, models, or documents relating thereto, or for the purpose of getting any metals, oil, or minerals of use in time of war;

- (ii) any place not belonging to His Majesty where any munitions of war or any sketches, models, plans or documents relating thereto are being made, repaired, gotten or stored under contract with, or with any person on behalf of, His Majesty, or otherwise on behalf of His Majesty; and

NOTICE BOARD INFORMATION

- (iii) any place belonging to or used for the purpose of His Majesty which is for the time being declared by order of a Secretary of State to be a prohibited place for the purposes of this section on the ground that information with respect thereto, or damage thereto, would be useful to an enemy; and
- (iv) any railway, road, way or channel, or other means of communication by land or water (including any works or structures being part thereof or connected therewith), or any place used for gas, water, or electricity works or other works for purposes of a public character, or any place where any munitions of war, or any sketches, models, plans or documents relating thereto, are being made, repaired or stored otherwise than on behalf of His Majesty which is for the time being declared by order of a Secretary of State to be a prohibited place for the purposes of this section, on the ground that information with respect thereto, or the destruction or obstruction thereof, or interference therewith, would be useful to an enemy.
2. It is to be noted that military hospitals, headquarters, barracks, billets, camps and quarters are included in the above-mentioned definition of prohibited places.
3. Officers and other ranks, except when they are acting in the performance of their duty, shall not take any photograph of the following subjects as enumerated in para 1 of the Control of Photograph Order (No. 1), 1939. The term duty shall be strictly interpreted by Commanding Officers. The taking of so-called "Unit record pictures" for War Diary or other purposes shall not be regarded as a matter of "duty" except for the official accredited military photographers on establishments of formation headquarters. Control of Photography Order (No. 1), 1939, enumerates the following subjects:—
- (a) Any fortification, battery, searchlight, listening-post or other work of defence.
 - (b) Any aerodrome or seaplane station.
 - (c) Any assembly of any of His Majesty's forces or any force to which the Allied Forces Act 1940 applies.
 - (d) Any barracks, encampment or building occupied or in course of preparation for occupation by any of His Majesty's forces or any force to which the Allied Forces Act 1940 applies.
 - (e) Any arsenal, factory, magazine or stores for munitions of war, arms, equipment or supplies for any of His Majesty's forces or of any force to which the Allied Forces Act 1940 applies, whether completed or in course of construction.
 - (ee) Any munitions of war, arms, equipment, supplies or stores belonging to or intended for the use of any of His Majesty's forces or of any force to which the Allied Forces Act 1940 applies.
 - (f) Any wireless, telegraph, telephone, signal or cable station.
 - (g) Any dock, caisson, dockyard, harbour, ship-building works or loading pier.
 - (h) Any vessel of war either complete or under construction, or any vessel or vehicle engaged in the transport of supplies or personnel.
 - (i) Any aircraft or the wreckage of any aircraft.
 - (j) Any building structure, vessel or other object damaged by enemy action.
 - (k) Any hospital or station at which casualties, whether civil or otherwise are treated; any ambulance or convoy of injured persons, or any injured person.
 - (l) Any electricity, gas or water works, or any gasometer or reservoir, or any oil store.
 - (m) Any assembly of persons for the purpose of transport or evacuation, or any temporary camp or other accommodation or transport vehicles used for the purpose of evacuation.
 - (n) Any riotous or disorderly assembly, or premises, or other objects damaged in the course of such an assembly.
 - (o) Any roads or railways exclusively connected with works of defence.
4. Where it is desired to obtain, for unit records, photographs of subjects enumerated in para 1, Control of Photography Order (No. 1), 1939, as above, applications shall be made to the Public Relations Officer of the formation concerned for the services of an official military photographer.
5. Any photograph or photographic negative or photographic film which any officer, soldier, attached civilian or employee of the Canadian Army Overseas desires to send out of the UK will be contained in an envelope or wrapper plainly marked "photograph".
6. *Registration of Cameras.*—All ranks in possession of cameras will register them with the headquarters of the formation or unit to which they are attached. It will be the responsibility of formation and unit commanders that a list of all ranks in possession of cameras is maintained in their headquarters.

NOTICE BOARD INFORMATION

3658—TRAINING—RECOGNITION OF CONTAINERS CHARGED WITH WAR GASES —3658

1. A number of accidents have occurred through failure to recognize containers charged with war gases which are issued for training purposes.
2. War gases used for training purposes may be contained in either of the following:—
 - (a) Metal containers painted grey all over and marked with a coloured band or bands.
 - (b) Stoneware bottles marked with a yellow or black band.
3. Such containers will be used or opened only under the supervision of an officer or NCO who has qualified at the Army Gas School or No. 6 (CW) Wing, CTS. This does not apply to generators lachrymatory, as instructions for using these are already given in Gas Training, 1942.
(Ref ACI 855 of 43) (55/4270/5)

3659—TRAINING—SMOKE GENERATORS—USE IN CONFINED SPACES —3659

1. Irritation of the throat and chest may be caused by screening smokes, but concentrations encountered in the open rarely cause ill-effects, and no restriction of normal training in the use of smoke is contemplated or is necessary. Concentrations at short distances down wind of a generator or grenade, or in confined spaces, may be harmful and inside buildings may even be fatal.
2. Smoke generators and smoke grenades of all types will never be functioned or used within confined spaces or buildings.
3. If affected by smoke or forced to remain for more than short periods in high concentrations, personnel should wear respirators, all types of which give full protection.
(ACI 849 of 43) (55/4780/5)

3703—AMMUNITION AND EXPLOSIVES—TAMPERING AND UNAUTHORIZED USE —3703

1. Recent instances of serious or fatal accidents have occurred with 2" mortar ammunition. These accidents not only deprive the Army of personnel, but have a tendency to destroy confidence in the 2" mortar.
2. Recent investigations and Courts of Inquiry indicate that these accidents with 2" mortar bombs, as well as other types of explosives, are due to instructors stripping fuzes for information or instructional purposes and then placing the fuze back in the bomb in a fully armed condition, because it is difficult to return the fuze mechanism to the unarmed state.
3. It is brought to the notice of all ranks that it is strictly forbidden to tamper with ammunition or explosives at any time, or to use them in such a manner as to be contrary to regulations and instructions governing their use.
4. IOOs and AEs will carry out such tests and inspections and make reports on ammunition and explosives as may be authorized from time to time.
5. All cases of ammunition and explosives being of doubtful serviceability will be referred to the IOO of the formation for decision and disposal instructions. The destroying of such doubtful stores will be carried out under the supervision of an IOO.
6. All "Blinds" will be dealt with in accordance with the provisions of para 2 of Overseas RO 3125.
7. All accidents of an explosive nature will be reported and action taken in accordance with Overseas RO 3167 and 3236.
(2/Trg Explos/1/2)

3790—SMALL ARMS—DAMAGE TO PROJECTORS, INFANTRY, ANTI-TANK, DURING TRAINING —3790

1. Damage to cocking rods and rear-end caps of projectors, infantry, anti-tank, is constantly occurring during training due to careless cocking and uncocking.
2. The correct methods of cocking and uncocking are laid down in Small Arms Training, Volume I, Pamphlet No. 24, 1943, Lesson I. The weapon will never be uncocked by simply pressing the trigger.
3. Stripping, other than that authorized in Small Arms Training, will be carried out by armourers only.
(ACI 1271 of 43) (2/Trg Equip/1/4)

3898—IDENTIFICATION CARDS —3898

1. In the event of loss of identification cards MF M182 now being issued to all ranks of the Cdn Army Overseas, the fact of loss will be reported by the OC the unit direct to the OIC Records, CMHQ, with particulars as to rank, surname and full Christian name of officers, and

NOTICE BOARD INFORMATION

regimental number, rank, surname and full Christian name of ORs in addition to the date, place and circumstances of loss.

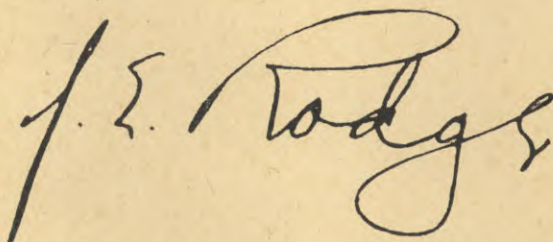
2. Should the circumstances surrounding the loss be of a suspicious nature or involve a breach of Security, copy of letter reporting loss to OIC Records will be forwarded direct to CMHQ (MI).

3. The OIC Records will report all losses of identification cards to Cdn Army Identification Bureau, NDHQ, through the proper channels on a request for replacement. When identification cards are received as replacements for lost cards, the OIC Records will distribute such cards in accordance with the provisions of Overseas RO 3130.

4. All ranks will carry identification cards MF M182 at all times after they have been issued. ORs will produce their identification cards for inspection at every pay parade. Personnel in possession of AF B2606 will continue to carry it in addition to MF M182. ORs will also continue to carry MB M1, Part I.

5. COs will in all cases investigate the loss of identification cards and, in those cases where the circumstances reveal neglect on the part of the holder, appropriate disciplinary action will be taken.

(4/Sec/12/3)



Brigadier, General Staff.

ADJUTANT-GENERAL'S BRANCH

378—AIR RAID CASUALTIES—RELATIVES OF CANADIAN ARMY PERSONNEL—(S) —378

This Order contains suggestions for the purpose of ensuring that Service personnel will be notified in the event of relatives in this country becoming aid raid casualties. Individuals concerned should read the original Order.

(18/Gen/1)

1241—CABLES—CANADIAN ARMY PERSONNEL OVERSEAS—ADDRESS —1241

1. Cables to personnel of the Canadian Army Overseas can be sent by individuals either by:—
 (a) Direct cable
 (b) PLT (Postal Letter Telegram)
 (c) EFM (Expeditionary Force Messages)

2. Direct Cable, PLT and EFM Telegrams for personnel at Canadian Military Headquarters will be addressed as follows:—

Regimental No. — Rank — Name
 2 Cockspur Street,
 London, SW 1.

3. (a) Direct cables to the United Kingdom and Continent of Europe, except Canadian Military Headquarters, should be addressed:—
 Regimental No. — Rank — Name
 Unit
 Canrecords, London.

(b) PLT messages and EFM telegrams to the United Kingdom and Continent of Europe, except Canadian Military Headquarters, should be addressed:—

Regimental No. — Rank — Name
 Unit
 Canadian Records,
 ACTON, London.

(c) Urgent messages for officers and other ranks of the Canadian Army beyond Canada at places other than the United Kingdom or Continent of Europe should be addressed:—

Regimental No. — Rank — Name
 Unit
 Officer i/c Records,
 OTTAWA.

Only messages concerning life and death of dependents will be accepted for transmission.

NOTICE BOARD INFORMATION

4. Particulars regarding rates, etc, for cables, PLT messages or EFM telegrams can be obtained from the telegram companies concerned.
5. These instructions cancel all previous instructions issued.

(7/Cab/Tel/1/2)

1302—DEPENDENTS' ALLOWANCE AND ASSIGNED PAY—SOLDIERS —1302
SENTENCED TO LONG TERMS OF DETENTION, IMPRISONMENT,
OR PENAL SERVITUDE

1. Articles 90 and 91 FR & I (Canada), made applicable overseas by Articles 688 and 689 FR & I (Overseas), in their original form provided that a soldier's assignment of pay would be continued in all circumstances as long as dependents' allowance issued in connection with such assignments was paid to the soldier's dependents, subject to the reduction of such assignment to \$20.00 per month in the circumstances set out therein. Under such provisions, payment of assigned pay and dependents' allowance was continued in payment during a period of detention, field punishment or imprisonment, irrespective of the term of the sentence awarded.

2. The regulations in this respect have now been amended to provide that, when a soldier has been sentenced to a term of detention, imprisonment or penal servitude for a period of six months or more, the payment of dependents' allowance and assigned pay shall cease at the expiration of six months from the date of sentence, provided that, if the soldier is discharged from the Canadian Army prior to the expiration of such six months period, dependents' allowance and assigned pay will cease as at the date of discharge.

(12/DAAP/1)

1338—DENTAL INSPECTION —1338

1. In view of the prevalence of Vincents infection (Trench-mouth) special dental inspections will be carried out as follows, until further notice.
2. All personnel will report to dental clinic for inspection upon returning from each seven-day leave.
3. All personnel working in cook-houses will report once each month for dental inspection.

(17/General/1)

1451—PRESERVATION OF GAME—DISCIPLINE —1451

1. The attention of unit commanders is again drawn to the necessity for warning all ranks against poaching and trespassing. Reports are being received that troops are wandering about, accompanied by dogs, over farms and private property.

2. To preserve good relations with local inhabitants, unit commanders will take steps to warn all ranks against the practice of wandering over farms, or leaving gates open, or interfering with pheasant or partridge nests in the coming spring.

3. Immediate steps will be taken by unit commanders to hand over to the civil police stray dogs which attach themselves to troops and which are unlicensed.

4. Disciplinary action will be taken in all cases in which poaching is discovered to have involved the use of firearms of any description.

(20/Gen/1)

1845—WILLS—CANADIAN ARMY PERSONNEL—(S) —1845

Military personnel who have not made a will should read the full text of Overseas RO 1845 as amended by Overseas RO 1995 and 3474.

(34/Wills/1)

2080—POST-DISCHARGE RE-ESTABLISHMENT—(S) —2080

The Canadian Government has made comprehensive provision for the orderly re-establishment in civil life of members of the Cdn Army following their discharge from the Army. Particulars are set out in this Order.

(10/De-Mob/1)

2344—SCHOLARSHIPS—BRITISH COUNCIL—(S) —2344

This Order notifies that the British Council has offered to grant University scholarships to officers and other ranks of the Cdn Army who would normally be returned to Canada for medical reasons. Particulars of qualifications and method of submitting applications are set out in the Order. Individuals concerned should read the original Routine Order.

(23/Scholarships/1)

NOTICE BOARD INFORMATION

2364—FIRES AMONG CROPS, PLANTATIONS AND WOODLANDS—
ACTION TO BE TAKEN BY TROOPS—(S) —2364

When troops see outbreaks of fire among crops, heathlands, woodlands, etc, it is their duty to assist in extinguishing them by any available means. It is essential that prompt organized action by trampling or beating out incipient outbreaks of fire be taken to prevent the fire from spreading. The greatest care must be exercised in the disposal of lighted cigarette ends, bottles and broken glass, which are potential causes of fire in open country, particularly in dry weather.

(3/Protection/5)

2710—DISCIPLINE—COMPLAINTS AND SUGGESTIONS —2710

1. Any officer who wishes to put forward any complaint or suggestion will do so in writing to his commanding officer through the adjutant. If he wishes, he may request that a complaint be referred by his commanding officer to appropriate higher authority. (KR (Can) para 417, AA Sec 42.)

2. Any soldier who wishes to put forward any complaint or suggestion will do so to his company (or equivalent) commander. If, after the matter has been investigated by his company (or equivalent) commander, he is not satisfied, he may represent it through his company (or equivalent) commander to his commanding officer. If he is still not satisfied, he may represent it through his commanding officer to the GOC-in-C, First Canadian Army, or the Senior Officer, Canadian Military Headquarters, as may be appropriate. (KR (Can) para 417, AA Sec 43.)

3. In addition, an officer or soldier who wishes to bring any grievance to the notice of an inspecting officer may do so through his adjutant in the case of an officer, or through his company (or equivalent) commander in the case of a soldier. All grievances will be investigated and settled, if possible by the commanding officer. Any grievance which the commanding officer is unable to settle will be included in a tabulated return prepared for the information and use of the inspecting officer. (KR (Can) paras 73 and 418.)

4. The above procedure is that laid down in the Army Act and KR (Can). Its object is to ensure that any representations officers and other ranks wish to make are effectively dealt with in the most expeditious way possible, and that proper discipline in the Army is maintained. Any other method of putting forward complaints or suggestions, such as anonymous representations, or combined petitions, is expressly forbidden by KR (Can) vide paras 417(c) and 419.

(20/Gen/1/2)

2711—CASUALTIES—NOTIFICATION TO NEXT-OF-KIN—(S) —2711

In order to avoid giving false information to next-of-kin, all ranks will under no circumstances pass on any information regarding casualties. Letters and cables of condolence may be sent but only after a sufficient lapse of time to permit the next-of-kin to receive the official notification.

(45/Gen/1)

2760—DISCIPLINE—LOOTING AND DAMAGE TO PROPERTY—(S) —2760

This Order states that needless damage to billets and requisitioned property, and the removal and looting of private property from houses entered for defence purposes will be regarded as serious offences. The Defence (General) Regulations, 1939, provide that a person who steals from premises which have been subjected to attack by the enemy, whether by aircraft or otherwise, shall be liable to suffer death or penal servitude for life. All cases of looting by persons subject to military law will be tried by GCM unless they have been prosecuted in the Civil Courts.

(20/Gen/1/3)

2897—ESTATES—PRIVATE BANK ACCOUNTS—(S) —2897

In order that the existence of private bank accounts may come to the notice of the OIC Estates, individuals who have such accounts, should read this Order.

(12/Bank/1) (34/Estates/1)

2917—DISCIPLINE—MUTUAL POWERS OF PROVOST, ETC, IN MILITARY
FORCES OF THE UNITED KINGDOM, CANADA AND NEW ZEALAND—(S) —2917

Military police, provost and piquets of United Kingdom, Canada and New Zealand Military Forces have reciprocal powers of command and arrest over personnel in all three Forces. Canadian personnel will therefore comply with the lawful orders of such military police, provost or piquets.

(20/Gen/1/2)

3062—DUTY-FREE AND DUTIABLE PARCELS—CIGARETTES AND
TOBACCO—GIFTS—ILLEGAL SALE OR DISPOSAL—(S) —3062

Genuine gifts from abroad for Cdn Army personnel are free of duty. Sale, attempted sale or disposal by gift is forbidden and this includes cigarettes and tobacco. Os C will take prompt disciplinary action under AA Sec 11 for any breach of this Order. The Order does not prohibit free sharing of cigarettes and tobacco with others in the Cdn Armed Forces nor distribution by COs to the troops. Articles imported otherwise than as gifts will be subject to duty and tax. The whole of Overseas RO 3062 should be read.

(20/Sale/1) (53/Free/1)

NOTICE BOARD INFORMATION

3215—LEGAL AID

—3215

1. The need for a legal aid scheme for soldiers serving in the Canadian Army Overseas has become increasingly apparent. In addition to giving legal advice to soldiers in the United Kingdom, a plan has been devised whereby through the courtesy of the Canadian Bar Association, legal assistance will be furnished, in certain classes of cases, to personnel of the Canadian Army Overseas by members of the legal profession in Canada.
2. This aid is available only in respect to civil legal problems, and is not applicable in disciplinary action, criminal offences, or in any matters, such as pay and allowances, which can be dealt with through other channels. The function of this scheme is advisory as to the legal solution and necessary action. The conduct of litigation will not be undertaken by officers rendering aid. The expense of any action taken by the soldier on such advice is to be borne by him.
3. It is also to be clearly understood by all ranks seeking and acting on such legal aid that any advice or assistance rendered is given and received on the condition that the recipient has no right to compensation against either the Crown or the officer or other person giving the same for any loss or damage suffered as a consequence of any negligence in or arising out of the giving of that advice or assistance.
4. In order that a soldier who requires legal advice may have his case disposed of expeditiously, and in appropriate cases forwarded to Canada for attention by the Canadian Bar Association, the following action will be taken forthwith:—
 - (a) Legal Aid Bureaux will be formed at all formation headquarters and will be under the direction of the legal officer appropriate to that formation.
 - (b) Such Bureaux will consist of a panel of regimental officers selected from serving solicitors, where possible one officer from each unit of the formation. While service on the panel is on a voluntary basis, it is expected that all serving solicitors will offer their assistance.
 - (c) The panel of serving solicitors will be maintained by the formation legal officer and he will notify commanding officers of units, and each member of the panel, of the names and units of the serving solicitors comprising the panel.
5. Personnel desiring legal advice may be given permission to consult any of the serving solicitors on their respective formation panels. Commanding officers will ensure that every facility is afforded to personnel desiring advice so that they may receive such advice with the least possible delay.
6. The intention behind the Legal Aid scheme is that soldiers will be able to obtain private legal advice on confidential matters. It is therefore contrary to the intention for commanding officers to insist that the officers rendering such legal aid should disclose to them what transpires in the Legal Aid Bureau, in the sense that the details of the cases, in which advice is given to soldiers of their units, should be made known. It cannot be too strongly emphasized that the assistance given to a soldier over his private affairs is kept entirely as a confidential matter between the soldier concerned and his adviser.
7. Detailed instructions for the guidance of formation legal officers and serving solicitors will be issued separately in Pamphlet form.

(29/Aid/1)

3275—PENSION ACT—APPLICATION

—3275

1. It is notified for information that in respect of members of the military forces serving outside Canada, pensions are awarded under the Pension Act when the injury or disease, or aggravation thereof, resulting in disability or death was attributable to or was incurred during military service. No pension can be awarded when disability was due to improper conduct, except that in such cases the Pension Commission may, when the applicant is without earnings or income sufficient to provide maintenance, award such pension as it deems fit in the circumstances.
2. The Pension Act defines "improper conduct" as including wilful disobedience of orders, wilful self-inflicted wounding and vicious or criminal conduct.
(Ref RO (Can) 2843)

(12/Pens/4)

3313—CHANGE OF ADDRESS—NEXT-OF-KIN

—3313

1. It is essential to draw to the attention of all ranks the necessity for the maintenance of an up-to-date record of next-of-kin.
2. All ranks are reminded that, in the interests of themselves and of their next-of-kin, it is their duty to report to their COs without delay any change in the name, address or relationship of their next-of-kin. Changes thus reported will be notified to OIC Records in unit Part II Orders.
3. The recording of particular individuals as next-of-kin has no legal effect whatever as regards the distribution of property in the event of death.
4. Personnel should advise those whom they have named as their next-of-kin that they too should report promptly any change in address, as under:—

- (a) Those living in the UK and Europe:—

OIC Records,
Government Building,
Bromyard Avenue,
Acton, London, W3.

NOTICE BOARD INFORMATION

- (b) Those living in the Americas or elsewhere:—
 OIC Records,
 NDHQ,
 Ottawa, Canada.

(34/N of K/1)

3322—TRANSPORTATION TO CANADA FOR DEPENDENTS OF MEMBERS OF THE CANADIAN ARMY OVERSEAS —3322

1. (a) The Canadian Government has authorized free minimum cost ocean and rail transportation, except in the United States, to destination in Canada, for wives, widows, and children under 18 years of age (hereinafter called "dependents") of members of the Canadian Army Overseas (hereinafter called "members"). Dependents who travel via the USA will pay their own rail fare from port of arrival to the Canadian Border which is recoverable in whole or in part after arrival in Canada to the extent allowed by the regulations in force from time to time. (For information about refunds see para 8 of this Order.)
 - (b) Higher class ocean and Canadian rail transportation, may be secured if available, upon payment in advance of the difference in cost.
 - (c) Sleeping car accommodation, meals on shore and gratuities on ship or on shore, are not paid by the Canadian Government.
2. The provision of transportation (and refunds where such are granted) as described in this Order, is retroactive to the outbreak of war.
3. Transportation will be subject to shipping restrictions. Normally accommodation will not be available for dependents on the same ship with members.
4. The provision of transportation is subject to the granting of "Exit Permits" by the UK authorities. Dependents who do not possess "Canadian domicile" acquired by residence in Canada, are subject to Canadian Immigration regulations on entering Canada.
5. Transportation will be provided for one journey only to Canada for any dependent. All dependents, 16 years of age or over, will be required before sailing, to declare their intention to take up permanent residence in Canada. After arrival in Canada they will not be given Canadian Exit Permits to return to Britain while the war continues, and if any succeed in returning by other means, they will not become eligible for free transportation a second time.
6. Normally a dependent (other than one having "Canadian domicile"—as defined in para 4), will not be eligible for free transportation until the member is returning to Canada for discharge or some other permanent purpose. No exception to this general policy will be made unless settlement arrangements in Canada have first been approved by Canadian Immigration authorities.
7. Application for transportation and inquiries in connection therewith, should be made direct to the Canadian Commissioner of Emigration, Sackville House, 40 Piccadilly, London, W1.
8. Application for refund—(a) by dependents who returned to Canada at their own cost, before this scheme of free transportation came into effect; and (b) by those who may be given refund of USA rail fare as mentioned in 1 (a) of this Order, should be made direct to the Immigration Branch, Department of Mines and Resources, Ottawa. Refund at minimum rates will be made only to dependents in Canada.
9. Attention is directed to Overseas RO 1261 and 3744 on the subjects of "advances from deferred pay" and "Marriage—Cdn Army Overseas".

(1/Repat/1) (1/Fam/1)

3363—LEAVE INSTRUCTIONS

—3363

Attention is directed to the Appendix to Overseas RO 3363 as amended by Overseas RO 3534 and 3596.

The appendix has been published in pamphlet form. Its provisions will be followed in all appropriate cases.

(19/Gen/1/3)

3364—TREATMENT OF ENEMY PRISONERS OF WAR ON CAPTURE

—3364

1. It is desirable that all ranks should be aware of the general principles which should govern the treatment of enemy prisoners of war, with particular reference to their treatment immediately after capture.
2. The treatment of prisoners of war is governed by the International Convention relative to the treatment of Prisoners of War (Geneva 1929) printed as Amendment 13 (January, 1936) to the Manual of Military Law.
3. The Convention provides in Article 2 that "Prisoners of War are in the power of hostile Government but not of the individuals or formation which captured them. They shall at all times be humanely treated and protected particularly against acts of violence, from insults and from public curiosity. Measures of reprisal against them are forbidden."
4. In Article 3 it is laid down that prisoners of war are entitled to respect for their persons and honour.

NOTICE BOARD INFORMATION

5. Instructions as to the treatment of prisoners of war are contained in Field Service Regulations, 1930, Vol I, Section 126, para 7, as follows:—

"It should be noted that Prisoners of War are frequently captured in an exhausted condition though unwounded. In these circumstances examination will not yield results, and for that reason as well as for reasons of humanity arrangements should be made for supplying food and drink to such prisoners as are manifestly in need of stimulation on their arrival in divisional collecting posts."

6. The treatment of prisoners of war will be in accordance with the above principles. Care should be taken to see that when interrogated the prisoner of war is in a fit condition to answer questions. His treatment from time of capture and during interrogation should be firm and fair. He should be given food and drink at regular intervals and if he is wounded, every care should be taken to see that he receives the same treatment as Canadian troops. There should, however, be no fraternization with a prisoner of war.

7. It should be borne in mind that special care must be taken to preserve any documents which the prisoner of war may have in his possession.

8. It will be appreciated that it is the duty of a prisoner of war during operations, to escape or to impede his capture if he can do so. It is equally every soldier's duty to prevent with such force as may be necessary, any such action by a prisoner of war who may be in his keeping during operations. The treatment of prisoners of war in the battlefield will, however, always have regard to the principles set out in paras 2, 3, 4, 5 and 6 above.

9. Only when special circumstances of a particular occasion make the binding of a prisoner while still on the battlefield imperative and when there is no feasible alternative will such measures be adopted, and then only so long as such special conditions exist.

10. The general binding of prisoners of war is strictly forbidden.

(Ref ACI 266 of 43)

(45/Treatment/1) (45/Gen/1)

3427—OCTU—APPLICATION BY INDIVIDUAL SOLDIERS

—3427

A. GENERAL

1. In conformity with the policy in effect in Canada, permission is granted for any soldier serving in the ranks of the Cdn Army Overseas to make application for OCTU.

2. This in no way relieves the CO of his responsibility for seeking out and recommending for OCTU all men now serving in the ranks whom he considers to possess the necessary qualifications. Junior officers will be encouraged to bring to notice the name of any man who might be considered for eventual commissioning, and when men who are fitted to hold commissioned rank are not earmarked as prospective OCTU candidates it is evidence of failure to co-operate in one of the essential needs of the war effort. Recommendations for OCTU will be accepted at any time.

3. A new application form (CMHQ 1000:11b—obtainable from No. 1 P & S Det, RCASC) will be taken into use immediately for all OCTU candidates. When a soldier desires to make application for OCTU he will be furnished by his CO with this application form. The applicant will complete the form in part, in his own handwriting. The CO will then interview the applicant and will forward the application to CMHQ. Such applications will not receive priority over those already on file at CMHQ.

4. A CO in forwarding an application may request deferment for a period not exceeding three months in order that he may more adequately assess the candidate, or to permit applications to be completed for candidates already under consideration by the Unit Selection Board.

5. In the event that it comes to the notice of higher authority, through Selection of Personnel Section, Records, or other sources, that an individual serving in the ranks has, apparently, the necessary education and intelligence, an enquiry may be directed to his CO asking whether it is proposed to recommend him for OCTU. If the reply is in the negative, instructions may be issued for the soldier to be interrogated by his CO to determine whether he desires to apply for a commission. If so, his application will be forwarded to CMHQ.

B. QUALIFICATIONS

6. Long and faithful service is not to be regarded as sufficient qualification. Before making application, the soldier should carefully consider to what degree he possesses the following qualifications and characteristics on all of which he will be carefully assessed.

- (a) *Power of leadership*.—A leader must inspire confidence. To do so he must possess better than average intelligence, endurance, judgment.
- (b) *Personality*.—Ability to approach, to attract and to influence others.
- (c) *Appearance*.—A soldierly and confident bearing at all times.
- (d) *Initiative*.—Ability to originate and improvise.
- (e) *Reliability*.—Trustworthiness in every respect including a reputation for carrying out willingly, speedily and efficiently, any appointed task.
- (f) *Habits*.—A way of life and thought. Loyal, co-operative, temperate.
- (g) *Conduct*.—A clean record or clear evidence that past indiscretions will not be repeated.
- (h) *Knowledge of arm*.—Better than average.

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- (i) *Education*—Junior matriculation is not essential, but education should approximate that standard. The requirements of RCA, RCE and RCCS necessitate a knowledge of mathematics approximating matriculation standards. Every opportunity for candidates to refresh on educational subjects will be provided at the Pre-OCTU School and deserving candidates whose education is below standard will be given special attention and consideration. Applicants for OCTU should prepare for the Pre-OCTU School by individual study. Particulars of the requirements of the school may be obtained from unit Educational Officers.
- (j) *Experience*—Normally at least six months experience in a field unit or formation is expected. Service as an NCO is desirable but will not be insisted upon if a candidate has clearly demonstrated qualities of leadership. A candidate may apply for commissioning in another arm if his educational, civilian and military experience make him suitable for training in that arm. A soldier possessing technical qualifications should apply for commissioning in the arm where his knowledge will be of greatest value to the army generally.

C. PROCEDURE

7. When a soldier desires to make application for consideration by the OCTU Selection Board, he will apply to his CO for OCTU application form (CMHQ 1000:11b). The applicant will complete this form in Part "A" in his own handwriting.
8. The CO will then interview the applicant and will:—
- Recommend him for consideration by the OCTU Selection Board, or
 - request the OCTU Selection Board to defer the recommendation for a period not exceeding three months, or
 - recommend the candidate as unsuitable for consideration by the OCTU Selection Board. The CO will set forth in full in the application, his reasons for considering the candidate unsuitable.
9. COs will, under no circumstances, withhold applications from individual soldiers and all applications must be forwarded without delay to CMHQ.
10. In cases where the applicant receives the recommendation of the CO he will be brought before the OCTU Selection Board.
11. When the applicant fails to receive the recommendation of the CO, the OCTU Selection Board will consider the candidate's qualifications as disclosed by the application and will determine whether or not an interview will be granted.
12. Candidates must have their "Q" cards completed and have taken the "M" test prior to appearing before the OCTU Selection Board. The CO will endeavour to arrange the necessary interview with a representative of the Selection of Personnel Section, but failure to do so should not delay the application being forwarded. If necessary, CMHQ will assume responsibility for completion of the "Q" card and "M" test.

(6/OCTU/1/2)

3437—VENEREAL DISEASE—DEFENCE REGULATION 33B

—3437

- A Defence Regulation (33B) has been passed in order to check the spread of venereal disease.
- The Regulation applies to men and women in the Services and civilians alike and provides that, if there is good reason to believe that any person has been spreading venereal disease, that person may be compelled to be examined and, if necessary treated for it. This system will only work if anyone suffering from the disease reports to a medical officer the name and address or any other particulars of identity of the person from whom it is believed to have been contracted.
- Any member of the Cdn Army who undergoes treatment for venereal disease is urged to make the fullest disclosure to the medical officer of the facts or suspicions as to the source of the infection in order that the spread of venereal disease may be controlled and reduced.*
- This does not lead to the person whose name is so reported being punished in any way. It only means that that person will be called upon to be examined and if necessary, treated, if someone else sends in (or has already sent in) a similar report about her (or him).
- The information given in such a case is treated as confidential. The person named in the report will not be told who made the report. *No legal or other liability attaches to those who report a person's name provided they do it in good faith, believing that what they say is true.*

(11/Hyg VD/2/2)

3648—PAYMENT OF CANADIAN PERSONNEL PRIOR TO DESPATCH TO
BRITISH SCHOOLS

—3648

In all cases where OR personnel are being despatched from units for the purpose of attending courses of instruction or training attachments, they will be paraded to the unit paymaster, who will make suitable advances of earned pay and/or traveling or subsistence allowances, where applicable, in accordance with existing CMHQ Pay Instructions.

(12/Pay/1/2)

NOTICE BOARD INFORMATION

3694—SOLDIERS' PERSONAL PROBLEMS

—3694

1. It is apparent that the type of assistance available under the Legal Aid Scheme, Overseas RO 3215, requires clarification. It is still the duty of Regimental Officers, Paymasters, Medical Officers, Chaplains and Auxiliary Service Officers to give prompt assistance to any soldier seeking advice with regard to his personal problems.
2. Commanding Officers, Chaplains and all Officers or Auxiliary Service Supervisors, dealing with cases of cessation of normal domestic relations, or temporary estrangement between husband and wife, should, in all cases, strive to effect a reconciliation and to prevent a home being broken up on account of a temporary estrangement or for insufficient cause.
3. In order that the soldier's personal problems may be dealt with expeditiously, multiplicity of effort on the part of those assisting the soldier avoided, and, so far as possible, the institution of more than one enquiry into the soldier's affairs at the same time eliminated, such problems will be dealt with as set out hereunder:—
 - (a) Unit Officers, Chaplains and Auxiliary Service Supervisors will give such advice and assistance as lies within their power (subject to the reservation that unqualified persons shall not attempt to give legal advice). If the problem is such that for some reason it is not one that the advice and assistance which can be given by Unit Officers, Chaplains and Auxiliary Service Supervisors will bring the soldier's problem to a satisfactory conclusion, it will be dealt with as hereinafter noted.
 - (b) All questions primarily affecting the soldier's pay, including AP and DA, shall be referred to the Unit Paymaster who will deal with them through normal pay channels.
 - (c) Personal problems of the soldier, other than those covered by sub-paras (a), (b) and (d) which are causing him worry and cannot be dealt with in the field, for example cases in which he is worried over home conditions and merely wants investigation of the same, shall be referred to Canadian Military Headquarters (attn: AAG (Pers)) as follows:—
 - (i) Units on a Field Return basis through Cdn Sec, GHQ, 2nd Echelon, to Canadian Military Headquarters.
 - (ii) Units on a Part II Order basis, direct to Canadian Military Headquarters.
 - (d) All civil legal aid matters on which legal advice is required including domestic relations cases in which legal action is to be taken or is contemplated, shall be referred to Legal Aid Officers as provided in Overseas RO 3215 and the Legal Aid pamphlet referred to therein.
4. The soldier shall have the right to insist that his purely personal problems be not dealt with through official channels. Such cases shall be handled as in the past without reference to Canadian Military Headquarters (AAG(Pers)). Officers giving assistance will ensure that the soldier's problems are not already the subject of an official investigation.
5. Officers from whom soldiers seek advice will ensure that their problems are dealt with through the proper channel. Doubtful cases should be submitted to Canadian Military Headquarters, as in para 3(c), (i) and (ii) above.
6. It should be made clear to the soldier that:—
 - (a) Disclosure of his purely personal problems will not prejudice him in his capacity as a soldier in securing promotion to which he is entitled or otherwise.
 - (b) His affairs, when dealt with through official channels, will be handled in a confidential manner, and will not be brought to the notice of anyone who is not immediately concerned.
7. It is particularly important, in the interests of both the soldier and the Service, that certain types of cases be dealt with through official channels from the start, e.g., cases which are likely to involve application for compassionate return to Canada, in regard to which official investigation in Canada is essential before action may be taken overseas.

(23/Dom Rel/1/3)

3741—INCREASES OF PAY—PRIVATE SOLDIERS—CDN ARMY, ACTIVE

—3741

(As amended by Overseas RO 3851)

1. Overseas RO 3271 and 3472 are hereby cancelled.
2. With reference to Article 144 FR & I, increases of pay to private soldiers will be granted under the conditions set out hereunder:—
 - (a) *First Increase*—After 4 months continuous service with the Active Army, a soldier will be eligible for an increase of pay from \$1.30 to \$1.40 per diem, provided that during the immediate previous four months period:—

EFFICIENCY

- (i) He has reached a state of efficiency which might reasonably be expected in conformity with opportunities for training available to him, has performed his duties satisfactorily, and the Officer Commanding his unit certifies that these conditions have been met.

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CONDUCT

- (ii) He has not forfeited pay and allowances under Article 149 of FR & I (Canada) or Article 683(2) of FR & I (Overseas) in excess of an amount equal to three days pay, or
 - (iii) He has not been awarded fines which in the aggregate exceed an amount equal to three days pay, or
 - (iv) The total of forfeitures and fines under (ii) and (iii) above is not in excess of an amount equal to three days pay.
- (b) *Second Increase*—After 6 months continuous service in the Active Army, a soldier will be eligible for an increase of pay from \$1.40 to \$1.50 per diem provided:—

PROFICIENCY

- (i) He has attained a degree of proficiency in training applicable to his Arm or Corps which ought to be reached two months after receipt of the first increase and the Officer Commanding his unit certifies that this condition has been met.
 - (ii) He fulfills the conditions as defined in sub-para (a) (ii) (iii) or (iv) above, during the two months period following the first increase.
3. Soldiers with 6 or more months continuous service who, at the date of qualifying under para 2(b) (i) have not been in receipt of the first increase of pay, may, at that time, be granted the second increase provided during the immediate six months period they have qualified under para 2(a).
4. A WO or NCO reduced or reverted to the rank of Private will be eligible for increased rates of pay, from the date of reduction or reversion, provided at that date, he has fulfilled the conditions under para 2(a) and (b). Otherwise, he must qualify under para 2(a) or (b) as the case may be. The rate to which such WO or NCO is entitled must be published in Part II Orders.
- (Ref RO (Can) 3461 of 1943) (12/Pay/1/2)
(Effective 1st June, 1943)

3778—QUALIFICATION—TRADESMEN

—3778

1. In future all re-testing or re-mustering of tradesmen in the UK will be carried out by the Trade Testing Boards under the direction of the President, Trade Testing Board, HQ, CRU, in accordance with existing procedure, or in the case of the CFC, by the Trade Testing Boards authorized for that corps.

(39/Test/1/4)

3867—PARACHUTE BADGE

—3867

1. A parachute qualification badge is hereby authorized to be worn by officers and other ranks of the Cdn Army Overseas under the conditions set forth below.

2. (a) The description of the badge is as follows:—
“Between outspread wings, an open parachute. Superimposed upon the base of the suspension lines, a maple leaf.”
- (b) The badge will be worn on the left breast $\frac{1}{4}$ inch above the flap of the blouse, Service dress or khaki drill jacket. The badge will be worn $\frac{1}{4}$ inch above medal ribands where applicable.
3. (a) To qualify for the badge, officers and other ranks must have made eight jumps and reached the prescribed standard at a qualifying course.
- (b) The badges may be worn by qualified personnel throughout their service unless the badge is forfeited.
4. The Parachute Badge will be forfeited in the event of a qualified parachutist:—
- (a) Refusing to make a parachute jump when ordered to do so in the course of his duties; or
 - (b) Wilfully absenting himself without leave when a parachute jumping parade has been ordered with intent to avoid such parade; or
 - (c) On ceasing to be employed as a parachutist as a result of misconduct while doing duty with Airborne troops.

5. The Parachute Badge may be restored after a period of not less than three months from the date of forfeiture provided the officer or other rank has again qualified as in para 3 above since the date of forfeiture.

6. A parachutist who before qualifying injures himself in a jump from an aircraft in flight or captive balloon, in such a way as to preclude further training as a parachutist, may at the discretion of the OC unit where training was being carried out, be authorized to wear the Cdn Parachute Badge.

NOTICE BOARD INFORMATION

7. The grant, forfeiture and restoration of Parachute Badges will be published in Part II Orders.

8. Personnel awarded the badge in Canada are not required to requalify hereunder.

(6/1 Para Bn/1)

3885—LIBRARY SERVICES

—3885

1. Library Services for the Canadian Army Overseas are furnished by:—

The Canadian YMCA
The Canadian Salvation Army
The Knights of Columbus
Canadian Legion War Services
Canadian Legion Educational Services.

2. Co-ordination of administration of Library Services is the responsibility of Educational Services Overseas.

3. Library books will be distributed to formations and units and exchanged as required by the Library Van Service.

4. (a) In units, books will be the responsibility of unit Education Officers, who will divide books into following categories:—

(i) Educational books which will be placed in the charge of the unit Education Assistant wherever possible.

(ii) Recreational books which will be placed in the charge of the Auxiliary Services Supervisor wherever possible.

(b) In units where there is no Education Assistant and/or no Auxiliary Services Supervisor, the CO will make alternative arrangements.

5. When military exigencies require, all books will be recalled to unit HQ and transported by the Library Van Service to the appropriate formation HQ where the formation Education Officer will take charge.

(61/Library/1)

Brigadier,
Deputy Adjutant-General.

QUARTERMASTER-GENERAL'S BRANCH

905—VEHICLES—CONVEYANCE OF TROOPS—(S)

—905

1. When personnel are to be transported for any considerable distance in army vehicles where seating accommodation does not form part of the vehicle, forms will, whenever possible be provided as seats. When no seating is provided, personnel will sit on the floor.

2. The practice of sitting on the sides of vehicles is prohibited. Under no circumstances must personnel ride on the tail board. When the vehicle is in motion, the tail board must be closed and properly secured.

(14/MT Tp CC/1)

1442—GUNS, MACHINE, BREN .303-in, MARK I—

—1442

USE OF SEPARATED CASES WITH CLEARING PLUGS

1. Cases have come to light whereby damage is being caused to the barrel face of Bren guns due to the incorrect use of the clearing plug during training.

2. Such damage will only occur where no separated case is present and the clearing plug is inserted loosely in the bottom of the chamber.

3. On no account will clearing plugs be used without the separated cases. These cases can either be inserted in the chamber with the aid of a drill cartridge, or placed over the clearing plug itself.

4. Separated cases for this purpose should be prepared by unit armourers.

(13/MG Bren/1)

2087—WASTE PAPER AND CARDBOARD AND MATERIALS MADE THEREFROM—(S)

—2087

1. The following Order issued by the Ministry of Supply, is published for the information of all concerned:—

NOTICE BOARD INFORMATION

- “1. (i) No person shall, except under the authority of and in accordance with a licence granted or a special or general direction issued by the Minister of Supply,
- (a) destroy any waste paper (except for the purpose of preventing the spreading of any infectious or contagious disease, or for the purpose of saving property from immediate danger of destruction or damage whether by fire or otherwise),
 - (b) throw out or abandon any waste paper otherwise than by making it available for collection in accordance with the system of collection in operation in the district,
 - (c) dispose of any waste paper otherwise than to a British or Canadian Army Salvage Depot,
 - (d) put any waste paper in a refuse bin or other receptacle for refuse, or
 - (e) mix any waste paper with any material or article not being waste paper.”
2. The foregoing Order is applicable to and binding on personnel of the Canadian Army in the United Kingdom.
3. The salvage of all waste paper, as defined in the Order above quoted, is of vital importance. In future such waste paper will not be burned or otherwise destroyed, and none will be thrown away elsewhere than into the receptacles provided for such waste paper. Disobedience of this Order will be treated as a disciplinary offence. Secret, Security and Confidential documents will be disposed of as provided in Overseas RO 3897.

(Ref ACI 886 of 1942)

(13/Salv Pol/1)

2089—PETROL AND LUBRICANTS—CARRIAGE OF ON
CANADIAN ARMY VEHICLES

—2089

1. The carriage of spare petrol, oil and water on all MT vehicles (other than “A” vehicles and ambulances) belonging to the Canadian Army Overseas, is forbidden at all times other than when vehicles are engaged in active operations or higher training exercises, or when authorized by a Divisional Commander or higher as being an advisable or necessary occasion.
2. Ambulance cars will not normally be required to carry spare petrol, oil and water, but they may do so at the discretion of local commanders, when stationed at isolated places.
3. Containers for the carriage of spare petrol, oil and water, will be held under unit arrangements until receipt of “Stand To” order when they will be issued to vehicles.
4. Petrol, oil and other inflammable liquids will NOT be carried in the interior of coaches, troop-carrying vehicles or load-carrying lorries, when carrying troops.
5. Smoking on or near vehicles carrying inflammable liquids is hereby prohibited.

(Ref ACI 876 of 1942)

(14/Petrol/1/3)

2090—TENTS—UNAUTHORIZED METHODS OF HEATING

—2090

The use of stoves, braziers, or any form of heating in tents is forbidden unless especially authorized by formation commanders.

(16/Protection/1)

2127—SMALL ARMS—CARE AND PRESERVATION

—2127

1. An increasing number of small arms and weapons, especially rifles, are becoming unserviceable through causes other than fair wear and tear. It is of vital importance that weapons be maintained in a serviceable condition at all times.
2. Commanding Officers will impress upon personnel under their command the importance of proper care in the preservation of small arms.
3. Commanding Officers will be held financially responsible for damage to small arms where the damage is due to causes other than fair wear and tear. (KR (Can), Para 37—Art 682, FR & I (O).)

(13/Prov B1/2/3)

2202—PURCHASE OF FOOD AND TOBACCO BY TROOPS ON THE MARCH

—2202

1. Instances have arisen recently where troops on the march, on being halted in villages, have been permitted to fall out and purchase food and tobacco in the village shops, with the result that no supplies are available for the inhabitants.
2. In such cases, the troops, who are provided with adequate rations and who have further provision made in the canteens run by NAAFI and Auxiliary Service Organizations, are buying and consuming the limited supplies available for the civilian population.
3. Conduct of this nature is not only a breach of march discipline but is also calculated to damage the good feeling which should exist between the Army and the civilian population.
4. Os C will ensure that when on the march or in convoy, troops are forbidden to fall out for the purpose of entering the shops of any town or village in which they may be halted.

(14/Rat/2/6)

NOTICE BOARD INFORMATION

2315—CIVILIANS—CARRYING OF IN CANADIAN ARMY VEHICLES

—2315

(As amended by Overseas RO 2438, 3209 and 3510)

1. Civilians will not be carried in Canadian military vehicles, except as permitted under:—
 - (a) Para 3 hereof (in respect of civilians performing duties or rendering services in the interests of the Canadian Army Services).
 - (b) "MT Drivers' Regulations, Canadian Army Overseas."
2. (a) Except as provided in para 3 hereof, the officer, NCO or other rank authorizing the carriage of any civilian in a Canadian military vehicle will in every case, prior to the commencement of the journey, obtain a release in respect of that journey on Form Can F ST 1073A, signed by each such civilian personally. Prior to the signing of such release, the said officer, NCO or other rank will ensure that such civilian understands the meaning of the form which he or she is signing.
 - (b) Chapter 2, para 44 of the pamphlet "MT Drivers' Regulations, Canadian Army Overseas", authorized by Overseas RO 3510, headed RECREATIONAL USE.
 - (c) A separate release will be required for each journey provided that a journey may consist of a round trip, i.e., to destination and return; and provided further that the same form may be signed by more than one civilian if each civilian's signature is witnessed as above required.
 - (d) Other than persons referred to in para 3 hereof, no civilian will be carried in any Canadian military vehicle unless he or she has first signed a release as provided for in this para. This requirement may not be waived under any circumstances.
 - (e) The CO (or officer acting for him in his absence) who is authorizing the journey will either complete Vehicle Release Form Can F ST 1073 or endorse the Transport Work Ticket (AF G3518), prior to the commencement of any recreational journey within the provisions of the orders referred to in para 1(b) hereof.
3. (a) Where reasonably necessary under the circumstances in any particular case, civilians may be conveyed in Canadian military vehicles for the purpose of performing duties or rendering services in the interests of the Canadian Army Overseas. No release will be required in any such case.
 - (b) Transportation is authorized for entertainers (other than members of the Canadian Forces) engaged under the direction of the Auxiliary Services Organizations, or any of them, to appear in performances or entertainments for Canadian troops. Provided, however, that before transporting any such persons in Canadian military vehicles the officer furnishing such transportation shall require the production by such person of a certificate of identity signed by the Assistant Director of Auxiliary Services, Canadian Military Headquarters.
4. Commanding Officers will ensure that the above is brought particularly to the attention of all personnel concerned with the control, allotment and operation of military transport.

(14/Drivers/2)

2572—RATIONED FOODSTUFFS—ARMY RATIONS—PURCHASING AND TRADING IN—(S)

—2572

1. Instances have occurred of units having purchased nationally rationed foodstuffs from sources other than NAAFI and exchanging Army rations for non-rationed foodstuffs.
2. These practices are contrary to the instructions contained in Overseas RO 2466 and 3176 and deprive the local civilian population of its proper share of rationed foods.
3. Rationed foodstuffs will not be purchased from the messing cash allowance or by messes from any source other than NAAFI, to whom quantities of certain rationed foods are released periodically for sale to messes.
4. Army rations are Government property and will not, under any circumstances, be disposed of by sale, gift or barter. If a unit or mess builds up a surplus of any particular item, underdrawal will subsequently be made in order to eliminate the surplus.

(14/Rat/2/7)

2614—UNSERVICEABLE VEHICLES

—2614

In order to prevent accidents and the development of defects, any vehicle not mechanically fit will be taken out of service immediately and will not be used until the necessary repairs have been effected.

(58/Veh B Pol/1)

(58/Veh A Pol/1)

2640—LAMPS, BRAZING—USE

—2640

(As amended by Overseas RO 3041)

1. Accidents (one fatal) have occurred as the direct result of petrol being used in a brazing lamp.
2. Lamps, brazing (VAOS, Section "F"), except FA2469 lamps, brazing, $\frac{1}{2}$ -pint, which is a petrol-burning lamp, and lamps, blow, brazing (VAOS, Section LV 6—MT 2, and VMS for MT, MT Section 2) are designed to use paraffin (or kerosene), and petrol must *NOT* be used in them.

(Ref ACI 1971 of 42)

(13/Prov F/1/2)

NOTICE BOARD INFORMATION

3115—BOTTLES, WATER—CARE

—3115

1. Investigation has shown that the rusting of the metal components of the water bottle stoppers is due to carelessness on the part of the individual. To obviate this fault, the following routine will be carried out after parades or exercises, etc, where the water bottle is used:—

- (a) The water bottle will be emptied of its contents and inverted in such a manner that air can circulate inside.
- (b) The cork and all metal components will be thoroughly dried to prevent deterioration and rust.

(13/Prov A-1/1/2)

3315—"A" AND "B" VEHICLES—ENGINE GOVERNORS

—3315

1. The engines of some "A" and "B" vehicles are fitted with a governor, the function of which is to limit the engine speed to a safe maximum and thus prevent damage from excessive revolutions; it is not designed to limit the power developed by the engine or to cut down the road speed to comply with traffic regulations.

2. In spite of repeated instructions on the subject of governors, engines continue to be returned for heavy repairs made necessary through damage directly attributable to irresponsible tampering with governors.

3. The only persons having authority to check, adjust and seal engine governors on "A" and "B" vehicles are the following:—EMEs, RCOG or their representatives, OsIC RCASC Workshop Platoons, inspection officers of the MT Inspectorate, or a representative of the manufacturers.

4. The following instructions will be observed by all concerned:—

- (a) Drivers of vehicles will be instructed that the governor seals on vehicles must not be tampered with in any circumstances and that, in the process of cleaning the engine, etc, care must be taken to avoid damaging seals or sealing wires.
- (b) Every driver taking over or handing over a vehicle, no matter for how short a period, will satisfy himself that the governor seal is intact. If it is not intact he will report the matter immediately.
- (c) Officers concerned with the care and maintenance of vehicles will examine the governor seals at every inspection and at frequent surprise inspections.

5. Immediate disciplinary action will be taken in cases in which the above instructions are disregarded.

(Ref ACI 116 of 43)

(58/Veh "A" Maint/1)
(58/Veh "B" Maint/1)

3510—MT DRIVERS' REGULATIONS, CANADIAN ARMY OVERSEAS

—3510

1. A revised edition of the pamphlet "MT Drivers' Regulations" is hereby authorized under the title of "MT Drivers' Regulations, Canadian Army Overseas".

2. An initial issue of this revised pamphlet will be made direct to formations without indent on the basis of one pamphlet per vehicle, plus one copy for every officer and NCO.

3. The instructions contained in this revised pamphlet will be followed by all ranks. Particular attention is called to the note on the front cover as follows:—

"This pamphlet must be carried at all times by drivers of Canadian Army Vehicles employed as such and will be returned to the MT Officer when such driver leaves the Unit or ceases to be employed as a driver. It must be produced on the order of a Superior Officer, and on all kit and other inspections."

(14/MT Pamph/1/2)

3599—METHOD OF EXPRESSING WEIGHTS IN LONG TONS

—3599

To prevent confusion and to conform to the accepted British method of expressing tonnage figures in Long Tons, future references by individuals, units or depots when making consignments by rail or application for shipping space for Cdn military equipment, will be made on basis of 2240 lbs per ton.

(15/Gen/3)

3603—COOKERS, PORTABLE—PRECAUTIONS TO BE TAKEN

—3603

1. A case has come to notice of costly damage to unit equipment, resulting from the cleaning and lighting of a portable cooker in a confined space.

2. The modification to this equipment laid down in OER B.257 is designed to reduce the necessity for frequent cleaning, and will, therefore, reduce the fire hazard. The instructions contained in this OER will be strictly observed.

3. Before lighting in a confined space, the cooker will be removed as far as possible from walls, tarpaulins or other inflammable objects, and care will be taken that no excess petrol is allowed to remain on cooker frame or surrounding space.

(58/Dist Tech Data/5)

NOTICE BOARD INFORMATION

3624—TRAVELLING—ISSUE OF RAIL CONCESSION VOUCHERS TO HUSBANDS OF WOMEN SERVING WITH THE ARMY —3624

1. Rail Concession Vouchers may be issued to husbands of women serving in the Cdn Army for the purpose of visiting ill or wounded wives in hospital.
2. This concession does not apply to cross channel journeys or to rail travel in Northern Ireland and/or Eire.
3. It is emphasized that this concession is restricted to hospital visits as mentioned in para 1 above.

(Ref ACI 895 of 43)

(15/Gen/2/3)

3634—WRISTLET WATCHES, UNIT EQUIPMENT—CARE AND PRESERVATION —3634

1. With a view to ensuring that wristlet watches which are unit equipment remain waterproof as far as possible during use, it is essential that units should not remove the backs of watches. This will be done only in RCOC workshops when the articles are sent for repair.
2. It is impressed on all concerned that a watch must be taken off when the user is washing or bathing.
3. When winding, the user should be particularly careful to give the winding button a half turn backwards, i.e., towards 6 o'clock, immediately the operation of winding is completed.
4. When taken off and placed on a hard surface, care should be taken to ensure that the watch is laid face upwards. This will add to its life and avoid, to a great extent, the glass becoming scratched.

(Ref ACI 913 of 43)

(13/Prov V2/1/2)

3651—VEHICLES—AVOIDANCE OF DAMAGE TO GPO PLANT AND CABLES —3651

1. Drivers of tracked and wheeled vehicles will be instructed to exercise the greatest care to avoid damage to Post Office line plant such as telegraph poles, telephone kiosks, cables and cable joint box covers.
2. Particular care will be exercised in the use of ground spikes for recovery operations in the vicinity of underground cables. These are laid, to a great extent, along road margins, and their existence is usually indicated by appropriate signs or by the presence of manhole covers and distribution poles at intervals along the routes of the cables.
3. Should damage inadvertently be caused to any GPO telecommunications plant, it is important that the Post Office authorities be advised at once. This can be done by telephoning to any Post Office exchange, asking for the supervisor and giving details of the location and, if possible, the general nature of the damage done. The rank, name and unit of the soldier reporting the damage will be given.
4. The action required by para 3 above is in addition to the compiling and forwarding of Road Accident Reports in all appropriate cases, as required by Overseas RO 2183 (1) (as amended by Overseas RO 3227).

(Ref ACI 956 of 43)

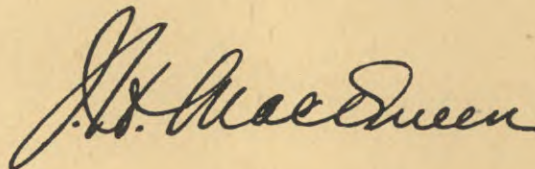
(14/Drivers/2/2)

3665—RAZOR BLADES—SUPPLY —3665

1. Owing to restriction in manufacture in the UK, supplies of razor blades for the civilian population have been greatly curtailed.
2. Razor blades are available to all ranks under the provisions of Overseas RO 2131 and troops can normally obtain one blade a week from Service canteens.
3. Cdn Army personnel are not permitted to purchase blades from shopkeepers. Supplies in the shops are intended for the civilian population who have no other means of obtaining them.

(Ref ACI 974 of 43)

(13/Cloth/6/2)



Brigadier,
Deputy Quartermaster-General.

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REGIMENTAL ORDERS
BY
MAJOR W.W. REID
COMD
11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)
PART I DAILY ORDER

Last Order
No. 10
Dated 24 Nov 43

No. 11.
25 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER	-LIEUT. C.A. RITCHEY
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. C.M. SHANKEL
ORDERLY SERGEANT	-SGT. GLAWSON, W.S.
ORDERLY SERGEANT NEXT FOR DUTY	-L/SGT GOODWIN, L.G.

2. CHURCH PARADE - RC
2-A

Church Parade for RC personnel will be held at the Cathedral (near archway) ALTAMURA, at 1000 hrs Sunday Nov 23.

3. SECURITY - PERSONAL CORRESPONDENCE
3-A

It is now permissible to send portraits or snapshots of individual soldiers or small social cps of soldiers, provided they do not, in any way indicate a geographical location and provided they do not show eqpt or weapons.

G.E. Darrach
(G.E. DARRACH) LIEUT
ADMN OFFR

11 Cdn Inf Bde Sp Gp (P L Fus)

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11th CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)

PART I DAILY ORDER

Last Order
No. 12
Dated 26 Nov 43

No..... 13
27 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER	-LIEUT. K.C. TRACY
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. T.A. ALLEN
ORDERLY SERGEANT	-L/SGT HATFIELD, J.A.
ORDERLY SERGEANT NEXT FOR DUTY	-SGT HORNE, L.A.

2. SICK PARADES
2-A

Parades for Emergency Dental Treatment will be held at 1000 hrs daily at 24 Fld Amb. RCAMC.

2-B Sick Parade will be held at 0900 hrs daily.

3. LOADING OF MAGS
3-A

No personnel except guards will carry loaded magazines.

G.E. Darrach
(G.E. DARRACH) LIEUT
AMDN OFFR
11 Cdn Inf Bde Sp Gp

REGIMENTAL ORDERS
BY
MAJOR W.W. REID
COMD
11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P L FUS)
PART I DAILY ORDERS

Last Order
No. 21
25 Nov 43

No.....12
26 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER	-LIEUT. C.M. SHANKEL
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. K.C. TRACY
ORDERLY SERGEANT	-L/SGT GOODWIN, L.G.
ORDERLY SERGEANT NEXT FOR DUTY	-L/SGT HATFIELD, J.A.

2. DRESS
2-A

All ranks will be properly dressed at all times and will not enter town under any circumstances dressed in coveralls or like.

3. SALUTING
3-A

All ranks will maintain a high standard of saluting at all times both in unit lines and in towns, etc. There has been a marked tendency to slacken up in saluting in the area. Let this Unit be the one to set the example for the Bde and Div in this as well as other things.

4. POSTAL
4-A

1. The following Regulations covering Postal facilities available in this theatre are published for info:-

(a) POSTAL

The following facilities are available to Can Forces in this theatre:-

MAIL

- (i) Surface letters to CANADA, UK and USA up to two oz free.
- (ii) Air Mail Letter Cards (Blue Form), to CANADA, UK and USA --- 3 d. On the form printed in UK postage required is stated to be 6d. This will be disregarded. The issue of AMLCs is rationed to one per man per week.
- (iii) Airgraphs - 3d. Airgraphs are not rationed, but will be sold at the FPO with stamps already affixed.
- (iv) 6¢ US Sea/Air Service to CANADA and USA. Envelopes embossed with a 6¢ US stamp are on sale at FPOs. These are carried by sea to USA, thence by air.

POSTAL (CPNT'D)

(v) <u>PARCELS</u>	<u>up to 3 lbs</u>	<u>up to 7 lbs</u>
CANADA	2/3	4/3
UK	9d	1/6
USA	2/0	3/9

Detailed postage rates are available at any FPO.

(vi) Telegrams

Any Cdn or Brit FPO will accept EFM - Expeditionary Force Message. Letter telegrams NLT or DLT.

(vii) EFM - only standard texts are permitted. The service is available to CANADA, UK and other countries but NOT to USA. The charge is 2/6 or local equivalent.

(viii) Letter Telegrams

DLTs are available to CANADA. The rates vary from 15/5 to the Maritimes to £1/1/10 to British Columbia.

NLTs are available to the UK. The rate is 8/4.

NLTs are available to the USA. The rates vary from 15/5 to the New England States to £1/1/10 to California.

These rates are for a message of 25 words or less, and the prefix address, text and name of the sender are chargeable.

(ix) General Instrs for Telegrams

The full postal address of the addressees MUST be shown, and should be written in block capitals. It is compulsory for the senders surname to be included in the message to be telegraphed as the "Name From" but the sender may also include his christian name if he so desires. Both christian and surname must appear in the message to be telegraphed for telegrams to the USA.

The senders unit must not appear anywhere on the telegram form except when text No. 200 is used, but his number, rank name and corps, (ie - RCE, RCA, Inf etc) must be written at the foot of the form. This is not telegraphed and not charged for.

Telegrams will be accepted at the Sender's risk, and no enquiries concerning them will be undertaken.

All telegram services will be suspended from 6 Dec - 25 Dec.

(x) Censorship

Censorship is a unit responsibility. Officers and Nursing Sisters only are allowed to censor their own mail.

"Free Mail" and AMICs will be handed to the censoring officer unsealed. The censoring officer will place his name at the foot of the message, and again in the lower left hand corner of the face of the envelope. In each case, the name only will appear. No rank will be shown.

The impression of the Unit censor stamp will also appear in the lower left hand corner of the face of the envelope.

"Green" envelopes will be issued on the scale of one per man per week. These may be used in two ways:-

- (a) Contained one letter and forwarded to a private address.
- (b) Containing up three letters and addressed "Base Censor".

"Privilege" AMLCs will be issued once every four weeks in lieu of the regular ration. They bear a certificate similar to that on the "Green envelope", which certificate will be signed by the sender.

"Green" envelopes to private or Base Censor addresses and "Privilege" AMLCs will be handed in sealed. They will NOT be censored within the Unit but will be stamped with the unit Censor Stamp and forwarded to the nearest FPO.

(xi) Addressing

A sample address for Cdn Forces serving in this theatre is:-

E-69804 Pte J Jackson,
11 Cdn Inf Bde Sp Gp
Cdn Army C.M.F.

The importance of notifying all correspondents of the correct form of address cannot be overstressed. Any officer or Other Rank on special duty or attachment, and who is in doubt of the correct form of address, should contact the nearest Postal Officer.

The sender's unit must NOT appear on the outside of any cover, nor will the unit orderly room stamp be used.

(Present stocks of blue air mail letter bearing triangle only maybe used for regular unit censored mail. All "green" envelope or AMLCs will be handed to coy censoring officer by soldier wishing to make use of this privilege).

(xii) Special Xmas Arrangements

The normal weekly ration of AMLCs will be increased to two per week for the weeks ending 6, 13, 20, 27, Nov and 4 Dec. One of these AMLCs may be mailed each week free of postage. Such postage free AMLCs will have the word "Free" written by the sender in the top right hand corner. The Post Office will make special arrangements for the delivery of these during Xmas week. Latest dates of posting for delivery before Xmas.

TO	Surface Letters Xmas Cards Parcels	AMLCs	Airgraphs	6 $\frac{1}{2}$ US Sea/Air
Canada	1 Nov 43	1 Dec	1 Dec	26 Nov
UK	6 Nov 43	8 Dec	1 Dec	no services
USA	1 Nov 43	1 Dec	15 Nov	26 Nov

Any Xmas Greeting Airgraphs should be posted early. They will be held by the Post Office in the country to which they are addressed for delivery during Xmas week.

This cancels all previous instructions.

5. DIVINE SERVICES - Protestant
5-A

Protestant Church Parade will be held at 1030 hrs, Sunday, 28 Nov 43 near the Q.M. Stores.

G. E. Darrach
(G.E. DARRACH) LIEUT
ADMN OFFR
11 Cdn Inf Bde Sp Gp

NOTICE

The Brigadier is well pleased with the turn out of our Unit guards. Turnouts so far in this country have been far below the usual P.L. Fus standard. Let everyone try to improve our showing in every possible way.

APPENDICES TO WAR DIARY - NOV 43

- APPENDIX 1 - PART I ORDERS from 12 Nov to 18 Nov incl
" " " " 20 Nov to 30 Nov incl
No* Orders were published from period 1 - 12
Nov or 19-20 Nov 43.
- APPENDIX 2 - PART II Orders Nos 40 and 41 for 19 -20 Oct 43
No orders have as yet been received for Nov. *-att*
to original copy only.
- APPENDIX 3 p Field Returns for 13, 20, 27 Nov 43, *att to*
original copy only.

REGIMENTAL ORDERS

BY

MAJOR W.W. REID

COMD

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (P.L.FUS)
PART I DAILY ORDER

Last Order
No. 13
Dated 27 Nov 43

No.....14
28 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER	-LIEUT. T.A. ALLEN
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. G.S. BAULD
ORDERLY SERGEANT	-SGT HORNE, L.A.
ORDERLY SERGEANT NEXT FOR DUTY	-SGT INGRAM, E.C.

2. MILK
2-A

Cow's or goat's milk will NOT be purchased or consumed by tps.

(APPX "A" TO 5 DRO 272/43)

3. PAY PARADES
3-A

Pay parades will be held Tuesday, 30 Nov 43 at the following hrs.-

HQ GP	- 0930 hrs
M.M.G. Coy	- 1000 hrs
A.A. Coy	-1030 hrs
Mortar Coy	- 1100 hrs.

Coys will be paid in their own lines.

G.E. Darrach
 (G.E. DARRACH) RIFUT
 ADMIN OFFR
 11 Can Inf Bde Sp Gp

REGIMENTAL ORDERS
BY
MAJOR W.W. REID
COMD
11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP
PART I DAILY ORDER

Last Order
No.. 15
Dated 29 Nov 43

No..... 16
30 Nov 43

.....

1. DUTIES
1-A

ORDERLY OFFICER	-LIEUT. D.M. CREIGHTON
ORDERLY OFFICER NEXT FOR DUTY	-LIEUT. G.F. HALLIWELL
ORDERLY SERGEANT	-SGT. LAIDLAW, D.A.
ORDERLY SERGEANT NEXT FOR DUTY	-SGT LOVETT, A.P.

2. SANITATION
2-A

Coys must keep all kitchen refuse pits clear of insects by filling in a couple of inches of dirt after anything is dumped.

Latrines should also be checked every day for this.

3. NOTES ON 426 FUZE "PIAT" BOMB
3-A

The fuze 426 will function at 50' either by direct action against face hardened armour or by sudden retardation of the bomb. It will function on hard ground at 100 yds range. The splinter effect on water is very considerable.

The PIAT bomb has a fragment that is driven back towards the firer with great velocity, sufficient to kill at 125 yds. At ranges less than 250 yds, the firer and loader will be either prone or in a slit trench and will wear steel helmets. No tps or spectators will stand closer than 70 yds to the firer when engaging targets at short ranges. When used for high angles of fire at buildings etc, these precautions are not necessary.

Though the possibility of 'blinds' is greatly decreased with fuze 426, these do occur frequently. On NO account must the bomb be touched, but must be destroyed in situ, taking all precautions against the splinter effect. A drop of 3 ins when the bomb is 'armed' will explode it.

Rough handling trials show it is safe to carry with the fuze fitted under all conditions of service to fwd posns.

(11 CIB Order No 6, d/29Nov43)

G.E. Darrach
(G.E. DARRACH) LIEUT
ADMN OFFR
11 Cdn Inf Bde Sp Gp

REGIMENTAL ORDERS

BY
MAJOR W.W. REID
6678

11 CANADIAN INFANTRY BRIGADE SUPPORT GROUP (C.I.B.S.G.)
PART I DAILY ORDERS

Last Order
No. 14
Dated 28 Nov 43.

No. 15
29 Nov 43

@@@@@@@@@

1. DUTY
1-A

CERTAIN OFFICERS
ORDERLY OFFICERS NEXT FOR DUTY
ORDERLY SERGEANTS
ORDERLY SERGEANTS NEXT FOR DUTY

-LIEUT C.S. BAULD
-LIEUT. D.M. CREIGHTON
-SGT INGPAM, EC.
-SGT LAIDLAW, D.L.

2. ROAD DISCIPLINE
2-A

When bodies of troops are marching on road they will proceed at all times in single file, facing the oncoming traffic. Sidewalks where available will be used.

(See Order No 2 d/29Nov43).

C.E. Darrach
C.E. DARRACH, LIEUT
Admn Offr
11 Can Inf Bde Sp Gp